



## ***Notice of a Meeting***

### **People Overview & Scrutiny Committee**

**Thursday, 30 March 2023 at 10.00 am**

**Room 2 - County Hall, New Road, Oxford OX1 1ND**

**These proceedings are open to the public**

If you wish to view proceedings, please click **on this [Live Stream Link](#)**. However, that will not allow you to participate in the meeting.

#### **Membership**

Chair - Councillor Nigel Simpson

Deputy Chair - Councillor Kate Gregory

*Councillors:*            Imade Edosomwan            Michael O'Connor            Liam Walker  
                                 Andy Graham            Bethia Thomas  
                                 Nick Leverton            Michael Waine

*Co-optees:*            Ruth Bennie            Fraser Long

**Notes:**            ***Date of next meeting: 15 June 2023***

<b>For more information about this Committee please contact:</b>	
Chair	Councillor Nigel Simpson Email: <a href="mailto:nigel.simpson@oxfordshire.gov.uk">nigel.simpson@oxfordshire.gov.uk</a>
Committee Officer	<i>Scrutiny Team</i> Email: <a href="mailto:scrutiny@oxfordshire.gov.uk">scrutiny@oxfordshire.gov.uk</a>

Martin Reeves  
Chief Executive

March 2023

## What does this Committee review or scrutinise?

- All services and preventative activities/initiatives relating to children, young people, education, families and older people.
- Enables the council to scrutinise its statutory functions relating to children, adult social care and safeguarding. Includes public health matters where they are not covered by the Joint Health Overview and Scrutiny Committee.
- This committee will also consider matters relating to care leavers and the transition between children's and adult services

## How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

## About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Introduction and Welcome**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interests - see guidance note on the back page**
4. **Minutes (Pages 1 - 10)**

To approve the minutes of the meeting held on 12 January 2023 (**POSC4**) and to receive information arising from them.

The Committee is recommended to **AGREE** the minutes as an accurate record having raised any necessary amendments.

5. **Petitions and Public Address**
6. **SEND Developments (Pages 11 - 16)**

Councillor Liz Brighthouse, Cabinet Member for Children, Education and Young People's Services, and Kevin Gordon, Corporate Director for Children's Services will lead on presenting a report on SEND developments.

The Committee is recommended to consider the report, ask any questions and **AGREE** any recommendations it wishes to make to Cabinet arising from the report and discussion.

7. **2022 Pupil Education Outcomes (Pages 17 - 66)**

Councillor Liz Brighthouse, Cabinet Member for Children, Education and Young People's Services and Hayley Good, Deputy Director for Education will lead on presenting a report and presentation on the Council's 2022 Pupil Education Outcomes data.

NB The presentation contains a number of confidential slides. Should members of the committee wish to discuss the content of the slides in detail it will be necessary to go into confidential session.

The Committee is recommended to consider the report, ask any questions and **AGREE** any recommendations it wishes to make to Cabinet arising from the report and discussion.

8. **Home to School Transport Policy Working Group report (Pages 67 - 82)**

The People Overview and Scrutiny Committee previously established the Home to School Transport Working Group. This group has now concluded its work and a draft of its report is attached. Cllr Graham, as Chair of this group, will present it to the Committee. The Committee is recommended to **AGREE** for the report to be adopted by the Committee and sent on to Cabinet accordingly having raised any questions or suggested amendments.

## **9. Action and Recommendation Tracker (Pages 83 - 86)**

To consider an update on previously-agreed actions and recommendations.

The Committee is recommended to **NOTE** the status of current actions and recommendations having raised any questions on their contents.

## **10. Committee's Work Programme and Cabinet Forward Plan (Pages 87 - 140)**

The Committee is asked to consider the proposed work programme. The Scrutiny Officer will present any suggestions arising from the BMMR review meeting attended by the Chair and vice Chair. In deciding the work programme the Committee is also asked to consider the relevance of any items on the Cabinet's Forward Plan.

The Committee is recommended to **AGREE** its work programme.

## **11. Cabinet Responses to Scrutiny Recommendations**

None to report.

**Close of meeting**

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

**PEOPLE OVERVIEW & SCRUTINY COMMITTEE**

**MINUTES** of the meeting held on Thursday, 12 January 2023 commencing at 10.00 am and finishing at 12.44 pm

**Present:**

**Voting Members:** Councillor Nigel Simpson – in the Chair

Councillor Kate Gregory (Deputy Chair)

Councillor Imade Edosomwan

Councillor Nick Leverton

Councillor Michael O'Connor

Councillor Bethia Thomas

Councillor Michael Waine

Councillor Liam Walker

Ruth Bennie

**Other Members  
in Attendance:**

Ruth Bennie (Co-Opted Member), Councillor Tim Bearder (Cabinet Member for Adult Social Care), Councillor Liz Brighthouse (Deputy Leader and Cabinet Member for Children, Education and Young People's Services) and Councillor Pete Sudbury (Cabinet Member for Climate Change Delivery and Environment)

**Officers:**

Karen Fuller (Corporate Director of Adult and Housing), Kevin Gordon (Director for Children's Services), Lorna Baxter (Director of Finance), Ansaf Azhar (Director for Public Health), Pippa Corner (Deputy Director, Health, Education, Social Care and Children), Hayley Good (Deputy Director of Education), Kate Bradley (Head of SEND), Julia Hamilton (Head of Service Family Solutions North), John Pearce (Commissioning Manager (Age well) Health, Education, Social Care and Children), Jonny Bradish (Service Manager, Children's Social Care), Sarah Fogden (Finance Business Partner, Children), Ed Edwards (SEN Officer), Tom Hudson (Principal Scrutiny Officer), Marco Dias (Interim Scrutiny Officer), Jonathan Deacon (Interim Democratic Services Officer)

*The Scrutiny Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting [, together with a schedule of addenda tabled at the meeting/the following additional documents:] and agreed as set out below. Copies of the agenda and reports [agenda, reports and schedule/additional documents] are attached to the signed Minutes.*

## **1/23 INTRODUCTION AND WELCOME**

(Agenda No. 1)

The Chair welcomed attendees to the meeting, including Ruth Bennie, a recently appointed Co-Opted Member. Ms Bennie, in keeping with the requirement of the Council's Constitution, is the Church of England representative appointed by the Oxford Diocesan Board of Education.

## **2/23 APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS**

(Agenda No. 2)

Apologies for absence were received from Cllr Andy Graham, Cllr Mark Lygo, Cabinet Member for Public Health & Equality and also Fraser Long, the recently appointed Co-optee who, in keeping with the requirement of the Council's Constitution, is representing the Roman Catholic Church.

## **3/23 DECLARATION OF INTERESTS - SEE GUIDANCE NOTE ON THE BACK PAGE**

(Agenda No. 3)

There were none.

## **4/23 MINUTES**

(Agenda No. 4)

The Committee considered the minutes of the previous meeting held on 10 November 2022. It was **AGREED** that the Chair should sign the minutes as an accurate record.

The following action was **AGREED**:

- 1) That the Committee be provided with specific education data which would enable Members to assess the appropriate subject matter for scrutiny.

## **5/23 PETITIONS AND PUBLIC ADDRESS**

(Agenda No. 5)

The Chair advised the Committee that two people had expressed a wish to address the Committee. Having received legal advice, it had been decided that the meeting was not the right forum to raise the requested points owing to the difference between these points and the items on the agenda. The two residents had been advised as such.

The Chair added that, however, one of Scrutiny's aims is to be a doorway for the public to make their views heard, and to support the Council's strategic aim to foster a thriving participatory democracy. It was important that the Council ensured that residents were given a platform to address the Council's Committees, including the People Overview and Scrutiny Committee. He suggested that when the Work Programme item was considered later in the meeting, a meeting was added to the



schedule of meetings to look at SEND Performance, Practice, Support and Mitigation Activity.

## **6/23 UNPAID CARERS SERVICES** (Agenda No. 6)

Cllr Tim Bearder, Cabinet Member for Adult Social Care and Karen Fuller, Corporate Director of Adult and Housing, initially addressed the Committee. They explained that this item had been included in the Work Programme following the Oxfordshire Adult Services paper in April 2022 and a commitment to report back on progress in relation to feedback from the Carers Survey. Immediate actions taken to improve carers experiences and wellbeing included training, information and communications to ensure that they were aware of the options available to them. In terms of quality of services and support, there was a review of all providers' inclusion of unpaid carers and relatives in their quality improvement processes and partnership working was taking place with Carers Oxfordshire in the provision of increased breaks, access to services and support opportunities.

The Committee was advised that from April 2021 to November 2021 there had been just over 3,600 carer assessments. In the same period during 2022 there had been over a thousand more carer assessments. Wellbeing payments had been made to 696 carers from April 2021 to November 2021 and this had increased to 1111 for the same period in 2022. Respite care was also being offered.

The Committee also heard from Jonny Bradish, Service Manager, Children's Social Care, in relation to the directly provided services for young carers. He stated that all potential young carers started with an assessment. A young carer's strength and needs were identified through the Early Help processes. The Council's Locality Community Support Service (LCSS) supported interventions to be fulfilled whilst children and young people remained in the community delivered by professionals who already had a connection with the child and their family. They would co-ordinate a multi-agency team which sought to support families.

Mr Bradish referred to other directly provided services including the Council's Early Help teams offering the benefit of an allocated key worker and regular home visiting. This was particularly appropriate when complex needs had been identified which are likely to impede the development of a child or young person.

Overall, in 2021/22 there were 743 children who were listed as being young carers and 216 received a continuing service.

Councillor Bearder concluded the presentation with positive comments received from carers regarding short break respite services and meals for carers and their families. He emphasised that the Council was developing a new strategic plan, the *Oxfordshire All-Age Unpaid Carers Strategy*, to support carers across the health and social care system. It was bringing together the work of Children's and Adult's departments in relation to carer support. It was important to raise awareness of services for carers. There was a value to providing support to carers in order that greater interventions, in the form of statutory supported services, were not required.

In addition to Cllr Bearder, Ms Fuller and Mr Bradish, responses to questions and points raised by the Committee were received from Cllr Liz Brighthouse, Deputy Leader and Cabinet Member for Children, Education and Young People's Services, Kevin Gordon, Director for Children's Services and John Pearce, Commissioning Manager (Age well) Health, Education, Social Care and Children.

The Committee noted that the main source of data on the number of unpaid carers in Oxfordshire comes from the census and welcomed the fact that data was expected to be provided later in January about health, disability and unpaid care in England and Wales relating to the 2021 census. It was recognised that much had changed since 2011, such as the interactions with carers and the partnership working with Carers Oxfordshire, sharing data.

The Committee was keen to examine the role of teachers in helping to identify young carers. Members were advised that the LCSS had fantastic connections with schools, visited them regularly and spoke regularly with named members of staff. They shared best practice and insight regarding young carers. The strength and needs assessment included indicators that young people might have caring responsibilities. It was agreed that the Committee would be provided with information on how quickly a school was informed of a young carer once this was identified. Officers also offered to provide more details on any training programmes / awareness schemes relating to young carers. The Committee considered that best practice should be shared with all schools, highlighting the indicators of a young person being a carer.

It was acknowledged that the concept of 'hard to reach' carers should be dispensed with going forward. It was also appreciated that many carers did not identify themselves as such. Approaches to reach carers included via the website and also making the pamphlet more widely available, through letterboxes and in libraries or GP surgeries. Work was taking place to encourage communities and groups who were less prominent in the service provision. One example of seeking to achieve this was working with Oxford Mosque. It was important that Members were able to pass on the message about the services being provided and would be able to promote the All Age Unpaid Carer listening events, combining adults and children carer services, when these commenced. Members were also encouraged to visit the services.

The Committee noted that the paper contained more detail on adult carers than young carers, taking into account that it was a follow up to the Oxfordshire Adult Services paper in April 2022. However, much had changed in the last few months, particularly the joint commissioning of children's and adults' services relating to All Age Unpaid Carers and this was why there was reference in the paper to young carers. There was the option to look in more detail at the strategy relating to young carers at a future People Overview and Scrutiny Committee meeting.

Officers were asked about one of the ambitions that had been expressed when the contract with Carers Oxfordshire had begun was to create a one stop shop for advice, information and support. Officers advised that in terms of seeking to realise this aim in addition to the website being up and running and the pamphlet having been created, there was a wider reach in terms of information and guidance, including with health colleagues. Age UK were able to bring their experience and expertise and

refer people to their initiatives such as the 'Chatty Bus' service. The Carers Oxfordshire contract included sharing and integration of Council records.

It was noted that the new Carers Line had received over 4,600 calls since 1 April 2022. A lot of these were around support and what was available in the local communities. The Committee would be provided with further information on the breakdown of the types of calls received. The Committee was also advised that the overheads for the Carers Oxfordshire contract was 16.7%. It covered accommodation, IT costs, HR costs, financial management and legal and professional charges. Some of the costs were shared with Age UK Oxfordshire. It was confirmed that there was allocation in the Council 2023/24 budget for the scheme to continue.

The Committee considered that there had been progress following the receipt of feedback from the Carers Survey and that the team had developed good working partnerships, including with Age UK. Members looked forward to data from the 2021 census being made available and incorporated into future scrutiny reports.

The following actions were **AGREED**:

- 1) Officers to provide information on how quickly a school was informed of a young carer once this was identified.
- 2) Officers to provide more details on any training programmes / awareness schemes relating to young carers
- 3) The Committee would be provided with further information on the breakdown of the types of calls received by the new Carers Line.

## **7/23 SEND FINANCES** (Agenda No. 7)

The report was introduced by Cllr Brighthouse and Mr Gordon. They advised that the issues relating to SEND were complex and needed to be understood in the national context. It was a critical point for SEND finances across the country and it required Central Government to intervene. A response was awaited from the Government to the Green Paper on SEND which had been issued for public consultation but had closed in Summer 2022.

Hayley Good, Deputy Director of Education, Kate Bradley, Head of SEND and Sarah Fogden, Finance Business Partner, Children, were in attendance to provide a presentation and respond to questions and points raised by the Committee. It was stated that there had been some indication that the Government would provide an update on the SEND Green Paper during January 2023 but this was yet to be confirmed. From a local perspective, there had been a significant increase in requests for Education and Health Care Needs Assessments and subsequently for Plans. Every time there was a Plan funding was attached to this. The number of Plans since the reforms had been introduced had increased from 2,233 in 2014/15 to 5,025 in 2021/22. This was an increase of 125%. The allocation of funding from Central Government had increased by 49% during this time. Changes were needed to prevent the deficit becoming wider.

It was explained that the High Needs Block (HNB) via Central Government was intended to enable local authorities to meet their statutory duties for Children and Young People with SEND up to the age of 25. The HNB was based on a formula including historical spending patterns plus local factors including population and levels of deprivation. Oxfordshire had a relatively high number of 'floor funded schools' and were funded at the minimum amount. The formula meant that if needs varied from year to year they were not fully reflected in local budgets and a pupil with the same need could attract significantly more or less funding in one local authority than another. Oxfordshire was the 22<sup>nd</sup> lowest funded out of 151 local authorities.

It was confirmed that the High Needs Funding grant received by the Council was £74.5m and the demand for services via the HNB was expected to cost £92m in the current year. The forecast overspend was therefore £17.5m. In Oxfordshire, 16.3% of the children in special schools were in independent provision compared to 12.3% nationally. Parents could request a preference for a placement at a special school, including in independent provision.

The Committee was advised that there had been a detailed public consultation on the local area SEND strategy which covered education, social care and health and included proposals to make SEND system reforms locally. This also looked at some system reform opportunities as it was recognised that there were aspects that needed to be done differently going forward. Work was now proceeding on the implementation plan and this was due to be shared in the coming weeks.

In terms of seeking to respond to the fact that there were not sufficient places in Oxfordshire's maintained special schools, which was a key reason as to why children had to travel to school outside the county, the Council was not able to unilaterally open new special schools. There were two new special school builds in progress at Bloxham Grove and Faringdon and bids for a further two special free schools had been submitted to the Department for Education (DfE). The Council had put itself forward to be part of DfE's Delivering Better Value programme, one of twenty local authorities involved.

Officers confirmed that significant levels of lobbying had taken place to improve the funding formula for Oxfordshire. This included the Council being part of the F40 Group, consisting of the lowest funded local authorities, which lobbied Parliament and the Secretary of State for Education. There had been an uptick in the national funding formula of 5% in the current year but the position relative to other local authorities had not changed. It was considered that the funding formula was out of date taking into account high population growths and changes to the areas of deprivation and need.

It was recognised that the deprivation indicators did not take into account the increase in SEND prevalence rates. More contemporary approaches needed to be pursued in terms of the school funding formula. Deprivation had historically been linked to SEND but the prevalence was across communities, including the more affluent in Oxfordshire. One of the biggest changes was the ability to identify autistic spectrum disorder with a 60% increase in children coming forward for statutory assessment.

It was clarified for a place in a special school, DfE funded the first £6k. At independent special schools there was no additional funding from the high needs grant. Transport costs for children travelling to independent special schools out of county impacted on the Council, being from the revenue budget rather than the HNB. Officers emphasised that the costs of the children's places were not directly proportionate to the outcomes. Often outcomes were better for the children in Oxfordshire's maintained special schools and academies.

The Committee was keen to understand how the SEND finance overspend was funded. It was stated that this went into a negative reserve on the balance sheet. The DfE had negotiated a technical accounting override until 2025/26. The deficit was currently £122m. It was estimated that the overspend on SEND finances was £2bn nationally. Lorna Baxter, Director for Finance, confirmed that regulations prohibited Council funding being put into the HNB. She stated that the Council had a demographic risk reserve where it held some funding to help bolster the overall level of reserves. There would then be some funding to offset part of the overspend. It was noted that there was not a deficit cap for local authorities.

The ability to obtain more SEND school places was considered. It was noted that all schools were opened as free schools and were academies by default. They all had a resource base planned at the premises as requested by DfE. The Council had to wait for wave funding to become available from Central Government and then submit an application for a new special school. It was agreed that officers would provide the Committee with a breakdown of the funding model for the bids for the two special free schools. It was believed that some S106 funding was involved with one of the free schools. It was agreed that officers would also come back to the Committee with information as to whether there was the capacity with S106 funding to expand existing special schools in order to increase places.

The Committee noted that the emphasis was on funding directly from DfE rather than via Community Infrastructure Levy pooled funding. Members also noted that there were expansion projects across the county to increase special school places within existing schools in addition to plans for new schools.

The Committee examined whether there was the scope to have a policy of working with organisations who were non-profit. Members were advised that there were children who needed very specialist provision and in some cases this was provided by the for profit sector.

The Committee considered that progress needed to be made on a national level following the Green Paper and the issue of Councils carrying deficits addressed. There was a need to explore further with neighbouring authorities how councils could meet the more specific needs of children in the higher cost independent sector.

The Parent Carer Forum's recommendations were discussed. Members were advised that the Director for Children's Services and the Deputy Director of Education met with the group regularly and covered off their recommendations within meetings. There had been a Council response to the Parent Carer Forum which was being included in a newsletter for parents and this would be provided to the Committee. They added that they were leading on a series of webinars for parents, starting at the

end of January and they were liaising with the Parent Carer Forum to agree the agenda and the focus for these meetings.

The following actions were **AGREED**:

- 2) Officers to provide the Committee with a breakdown of the funding model for the bids for the two special free schools.
- 3) Officers to provide the Committee with information as to whether there was the capacity with S106 funding to expand existing special schools in order to increase places.
- 4) Officers to set out numbers on list of SEND independent school providers.
- 5) a Council response to the Parent Carer Forum which was being included in a newsletter for parents to be provided to the Committee.

**Recommendation: That the Council investigate the possibility of working with neighbouring Local Authorities to increase local provision of SEND services.**

## **8/23 ACTION AND RECOMMENDATION TRACKER** (Agenda No. 8)

The Committee received the action and recommendation tracker which enabled Members to monitor progress against agreed actions and recommendations. It was confirmed by Marco Dias, Interim Scrutiny Officer, that all actions were either completed or were being progressed towards completion.

The action and recommendation tracker was **NOTED**.

## **9/23 COMMITTEE'S WORK PROGRAMME AND THE COUNCIL'S FORWARD PLAN** (Agenda No. 9)

The Committee was provided with an indicative draft Work Programme for the year ahead, the Business Management and Monitoring Report and also the current version of the Council's Forward Plan. Mr Dias stated that the updates to the previous iteration of the Work Programme included that the 'Update on Family Solutions Plus' had been re-scheduled for the next meeting on 30 March in order that SEND Finances could be considered at the current meeting. Items on Children's Social Care Placement Sufficiency, Market Management and Fostering and also Adult Social Care Demand Management and Assurance had been added to the meeting on 15 June.

The Chair's proposal for a meeting to consider an item on SEND performance, practice, support and mitigation activity was discussed. Members considered that there were a number of matters to be taken into account in relation to the item that would be difficult to include within the existing scheduled Work Programme meetings, including in the event that residents were given the opportunity to air their concerns and to receive any feedback from the webinar with families. It was **AGREED** that the timing and nature of the meeting would be discussed outside of the meeting between the Chair and Vice-Chair of the Committee and the Director for Children's Services.

The following actions were also **AGREED**:

- 1) That the Terms of Reference of the Education Commission be circulated to the Committee. It was noted that the Director for Children's Services mentioned the potential for setting up a special session in the next few months to consider the work of the Education Commission and its findings.
- 2) That an item on the new Homelessness Strategy / Oxfordshire Homelessness Alliance be added to the Work Programme.

..... in the Chair

Date of signing .....

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## Divisions Affected -

### PEOPLE OVERVIEW & SCRUTINY COMMITTEE

30<sup>th</sup> March 2023

#### SEND Developments

#### Report by Kevin Gordon, Corporate Director of Children's Services, Oxfordshire County Council

1. **The People Overview and Scrutiny Committee is ASKED to** note the information contained in this paper regarding the national context, successful grant applications and performance updates.

#### Executive Summary

2. The Special Educational Needs and Disabilities and Alternative Provision Implementation Plan was launched by the Department for Education in March 2023.
3. £3.3m of funding has been confirmed for year 1 of Oxfordshire's SEND Early Intervention work
4. Progress is being made in the timeliness of Education, Health and Care Needs Assessments.

#### Special Educational Needs and Disability (SEND) National Context

5. On Thursday 2<sup>nd</sup> March 2023, the Government launched its long-awaited Special Educational Needs and Disabilities and Alternative Provision (SENDAP) Improvement Plan following the public consultation on the SEND and AP Green Paper (March 2022). [SEND and alternative provision improvement plan - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/send-and-alternative-provision-improvement-plan)
6. There are no legislative changes in the plan with much of the implementation planned to start in 2024/5. The plan includes; national standards, a national Education Health Care Plan template, focused initial teacher training in SEND and a refreshed National Award for SENDCOs.
7. A key reform in the SENDAP Improvement Plan is to address the issues of supply of specialist placements and alternative provision, reducing the need for costly independent provision.

8. Funding for two additional special schools was made through the Department for Education (DfE) Free Schools programme. Oxfordshire were not successful on this occasion, due to the large number of applications received. Most of the successful bids were from LAs who, unlike Oxfordshire, had not had a successful bid in the previous application round. This is an indication of the urgent need for additional special education provision across the country.
9. Although the free school bids were unsuccessful on this occasion, alternative funding opportunities are being explored.

## **SEND Early Intervention**

10. Oxfordshire SEND Team have continued to develop the early intervention model with partners whilst waiting for the outcome of the Green Paper. Much of the SENDAP implementation plan aligns with work that is already underway.
11. The Ordinarily Available Toolkit was co-designed with SENDCOs and launched in February. This sets out expectations across Oxfordshire Schools and Settings as to what should be delivered in all classrooms to support learners. Initial feedback has been positive, and a full review will take place in 6 months. [SEND Ordinarily available toolkit \(oxfordshire.gov.uk\)](https://www.oxfordshire.gov.uk/ordinarily-available-toolkit)
12. The SENDCO Helpdesk launched in February following feedback that many SENDCOs feel isolated in their work and would welcome an opportunity to problem solve with working SENDCOs to further develop their graduated approach. The focus now is promoting this offer across all early years and primary settings and a secondary offer is planned.
13. SEND Live was held on the 9<sup>th</sup> March and 150 delegates attended the event, with a theme of the art of the possible. Initial feedback analysis shows very high satisfaction and a desire to collaborate with each other and LA officers on a more regular basis.
14. Other areas of work include; inclusive supports series, transitions working group, recruitment, and retention of Teaching Assistants, SWERL (Supporting Wellbeing and Emotional Resilience in Learning), Early Years Targeted Support for settings in Banbury, Enhanced Pathways and developing a virtual SENDCo network.
15. The significant work in the team is the SEND Framework. This involves working with partners across education, health, social care and third sector to map out the universal, targeted and specialist offer. There are two main objectives 1) to ensure a clear and easily accessible offer 2) to ensure no duplication or gaps.
16. OCC volunteered to be one of the first 20 councils to work with the Department for Education on the [Delivering Better Value](#) programme to identify sustainable changes that can drive high quality outcomes for children and young people with SEND. This work started in September 2022, to late January 2023. Partnership work with school leaders and families was a key

feature. OCC submitted an evidence-based grant application to assist the implementation of those changes and have now been awarded £1m.

17. Schools Forum were asked to approve a Block Transfer of 0.5% of Schools DSG funding to High Needs (SEN) to fund the early intervention work that the Delivering Better Value work identified. This was not agreed by Schools Forum, so the decision had to be deferred to the Secretary of State and approval was granted to make the transfer. The total funds are £2.3m.
18. The Delivering Better Value work highlighted two main areas to address; parental confidence in mainstream school and the variation of the offer both school to school and class to class. The Early Intervention fund for year one which will support mainstream schools in developing their offer, is a combined £3.3m.
19. A strategic group has been established that includes colleagues from across education, schools, social care, CAMHS and parent carer representatives in order to have oversight of the three key workstreams. These are 1) Special School Outreach 2) Inreach/outreach Hubs across the county and 3) Trauma informed approach.
20. All three of these pieces of work place the child and young person at the heart whilst addressing variation and increasing parental confidence in the offer.

## **SEND Performance**

21. We expect most children and young people to have their needs met in their local schools without the need for statutory assessment.
22. Education Health Care Needs Assessments are the statutory assessment process for children and young people where the school have identified a special educational need, have implemented a robust graduated response but consider that an additional assessment and provision will be needed to sustain academic progress for the CYP.
23. The statutory timeframe for this process is 20 weeks. The assessment coordination sits within the SEND Casework team and the reliance on high quality advice to carry out the assessment relies on Educational Psychologists, Advisory Teachers, Social Workers, Therapists, Consultants etc. All of these service areas have significant demands on them and their ability to produce reports by week 12 of the process has an impact on the LA being able to carry out assessments to timescales.

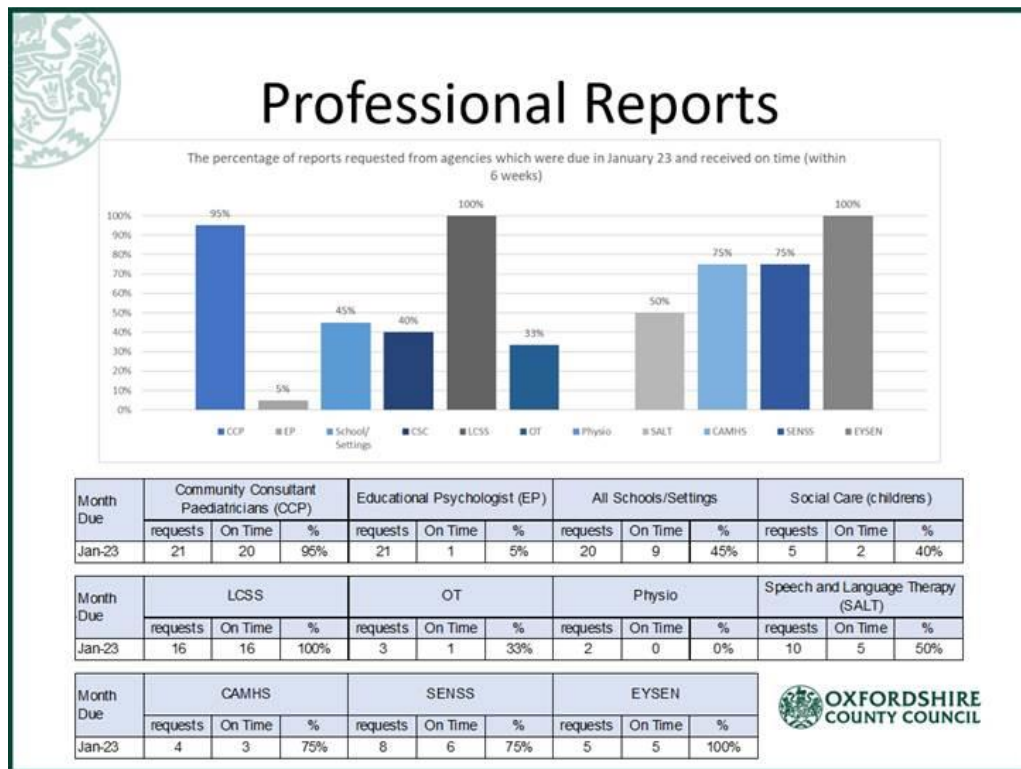
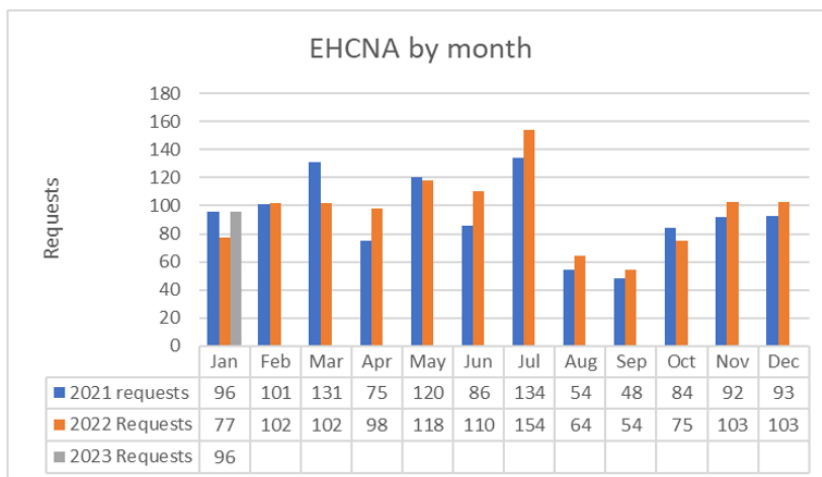


Figure 1: Professional reports completed to statutory timescales Jan 2023

24. At the end of February 2023, 20% of assessments were completed on time, giving a cumulative 16% completion rate. The forecast is that by August 2024, the timescale will be at national average which is currently 59.9% [Education, health and care plans, Reporting year 2022 – Explore education statistics – GOV.UK \(explore-education-statistics.service.gov.uk\)](https://www.gov.uk/government/statistics/education-health-and-care-plans-reporting-year-2022).
25. In August 2022, there were 741 assessments in process, of which 312 were overdue. On 13<sup>th</sup> March 2023 there were 525 assessments, with 130 overdue. With continued high number of requests each month, this means that the team must complete more assessments than are being requested to improve the performance and clear the backlog.
26. The backlog of assessments was a combination of increased demand for assessments accompanied with a staffing shortage across SEN Officers, Educational Psychologists, Social Workers, Speech and Language Therapists and other professionals that carry out the assessments. For 2021 (most recent national data available) there was a 23% increase nationally in requests for assessment and Oxfordshire have seen similar trends. There are shortages of staff in these professions across the southeast and beyond.
27. It will take around 13 months to get back to national average % due to needing to ensure that assessments that are overdue are processed as quickly as possible whilst also keeping up with new requests. The £500k revenue investment from Council will support in increasing the size of the team to be able to process both groups of assessments and get the performance back in line with national averages.



# Requests and Assessments



- 96 requests were received in January 2023. This represents a 25% increase on the same period in 2022 and in line with 2021 levels.



Figure 2: Monthly requests for statutory assessment

28. Phase Transfer is the process by which children move into the next phase of their education. For those moving into reception and year 7, the statutory deadline was 15<sup>th</sup> February.
29. 484 children and young people were part of this cohort. On the 15<sup>th</sup> February, 89% of final plans were issued. On the 13<sup>th</sup> March, 96% were issued and it is forecast that by the 31<sup>st</sup> March, 100% will be issued.
30. The financial implications are set out in the report.

## Corporate Policies and Priorities

31. The Local Area SEND Strategy links to priority 2 (Tackle inequalities in Oxfordshire), priority 3 (Prioritise the Health and Wellbeing of Residents) and priority 7 (Create opportunities for children and young people to reach their full potential) in the OCC Corporate Plan.

## Financial Implications.

32. See information above in paragraphs 9, 16, 18 and 28

## Legal Implications

33. This report is for information only, there are no new proposals.

## Equality & Inclusion Implications

34. As part of the SEND consultation in 2022, Equality Impact Assessment was completed covering the protected characteristics set out in the Equalities Act 2010.
35. In particular, disability is a protected characteristic under the Equalities Act 2010 and children and young people with SEND face significantly greater challenges in learning than their peers or have a disability which hinders their access to the teaching, curriculum and facilities typically found in mainstream educational settings.
36. The ECIA are 'live' documents that are subject to review and amended as the developments progress.

NAME: Kevin Gordon, Corporate Director of Children's Services, Oxfordshire County Council

Background papers: [The national funding formula for schools and high needs: Executive summary](#)

Contact Officer: Hayley Good, Deputy Director of Children's Services/ Education, Oxfordshire County Council; mobile: 07551680562; e-mail: Hayley.Good@Oxfordshire.gov.uk

March 2023

## Divisions Affected – All

## People Overview & Scrutiny Committee

30th March 2023

### 2022 Education Pupil Outcomes Data

Report by Hayley Good (Deputy Director of Education)

#### RECOMMENDATION

1. **The People Overview & Scrutiny Committee is asked to note the pupil outcomes and attendance data for 2022.**

#### Executive Summary

The last full set of pupil outcomes data was for the summer series 2019. During 2020 and 2021 assessment methodology was changed and no individual school level data was published nationally. In line with Department for Education (DfE) recommendations, 2022 data should *'not be compared with data from previous years or between schools and colleges'*.

2. A separate Power Point presentation is circulated alongside this report which contains relevant, detailed summary information by education phase/key stage, from Early Years through to Post 16. It contains the main areas of positive achievement but also areas of challenge for the education system within Oxfordshire. The data includes summary performance of all state funded schools within Oxfordshire including Local Authority maintained schools and academies.
3. Within Oxfordshire, 56% of all schools are academies, 44% are LA maintained. 49% of Oxfordshire primary schools, 95% of secondary schools and 73% of special schools are academies. Oxfordshire County Council has no direct control over academies, these schools are accountable to the Secretary of State for Education, via the Department for Education Regional Director.
4. The headlines from this presentation are: that disadvantaged pupils in Oxfordshire at all key stages perform less well than their peers nationally.
5. Pupils with additional needs and an Education, Health and Care Plan (EHCP) do less well than their peers nationally in some key stages. Pupils on SEN

support do better than their peers nationally at some key stages and less well in others. The picture is inconsistent.

6. Pupils do well at key stage 4; particularly GCSE attainment at grade 5 and above in English and Mathematics for pupils with no special educational needs.
7. Oxfordshire students achieve reasonably well at Key Stage 5 (A levels) compared to their peers nationally. However key stage 5 outcomes for applied (vocational) qualifications were significantly below those of their peers nationally.
8. There are some inconsistencies regarding the performance of different ethnic groups. These are being further explored by officers for future discussion and appropriate mitigations to be identified.

## **School Attendance Data**

9. A separate detailed document containing detailed attendance data for the academic year 2021/22 is also circulated alongside this report. This is the last full-year attendance data set available from the Department for Education. It should be noted that this time period includes some disruption due to the COVID pandemic.

The headlines from this document are:

10. During 2021/22 academic year 7.8% of sessions were missed due to absence in Oxfordshire, this is above (worse) than that reported nationally (7.6% of sessions).
11. Persistent absence in Oxfordshire was 22.1%, below (better) than the national average of 22.5%.
12. Severe absence was in-line with national average with a rate of 1.7%
13. In Oxfordshire secondary schools overall absence, persistent absence and severe absence rates are above (worse) than the national average.
14. In Oxfordshire primary schools overall absence is above (worse) than the national average, for persistent absence it is below (better) than the national average and for severe absence it is in-line with the national average.
15. In Oxfordshire special schools overall absence, persistent absence and severe absence rates from Oxfordshire special schools were all lower (better) than the national average.
16. Absence rates were highest for pupils with an Education Health and Care Plan.



17. Absence rates continue to be highest for Travellers of Irish Heritage and Gypsy/ Roma pupils.
18. Persistent absence is highest for those pupils with a primary additional need of Social, Emotional and Mental Health.
19. Pupils with Autistic spectrum disorder in Oxfordshire had higher absence rates than the national average for this cohort.

## **Corporate Policies and Priorities**

20. This report supports corporate plan priority 7, to 'Create opportunities for children and young people to reach their full potential.' It is intended that this report raises awareness and highlights those areas where Oxfordshire children and young people are doing well in schools and settings. Conversely, it highlights those areas requiring wider awareness and focus to address underperformance and tackle inequalities.
21. Oxfordshire County Council has commissioned an independently chaired Education Commission. The commission has members drawn from schools, education and other areas of public life and services across the county. The Commission is independent and is gathering evidence, listening to the voices of a wide range of stakeholders including young people and their families, educators and businesses. The Commission is an exciting opportunity to think about how we work together to shape our education system for Oxfordshire's children. Members of the Commission will be talking to as many people, schools, and groups as possible to find out what is working well and what needs to change. The commission met for the first time in January and will report back its findings and recommendations to Cabinet in July.

## **Financial Implications**

22. Currently the Learning and School Improvement team consists of only one full time officer and a 0.4fte of commissioned support for maintained schools causing concern. The School Improvement grant from central government ceases on 31<sup>st</sup> March 2023. We currently receive £56,400 revenue funding from the Council budget. Schools Forum have agreed to de-delegate £230,000 for school improvement activity for 2023/24.

23. In order to deliver on the new DfE statutory regulations in relation to school attendance which will be in place from September 2023, the structure and capacity of the OCC Attendance Team will be reviewed.

Comments checked by:

Sarah Fogden, Finance Business Partner. sarah.fogden@oxfordshire.gov.uk

## **Legal Implications**

24. There are no legal implications for the school improvement aspects of this report, however the new Section 19 statutory attendance regulations may require additional capacity from September 2023.

25.

Comments checked by:

Paul Grant, Head of Legal Services. Paul.Grant@oxfordshie.gov.uk

## **Equality & Inclusion Implications**

26. There are equality implications for children whose outcomes are below those of their peers nationally and regionally. Further work needs to be undertaken in order to fully assess the impact of this.

## **Sustainability Implications**

27. There are no sustainability implications as a result of the information contained within this report.

## **Risk Management**

28. There are no new corporate risks identified as a result of the information contained within this report.

NAME

Kevin Gordon, Corporate Director Children's Services

Annex:

None

Background papers:

Powerpoint presentation containing performance data for schools and settings 2022

School attendance data summary for primary, secondary  
and special schools for 2021/22

Contact Officer:

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07551 680562

March 2023

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# 2022 Education Outcomes Data

People Scrutiny Committee  
30<sup>th</sup> March 2023

## Oxfordshire County Council

Version 3

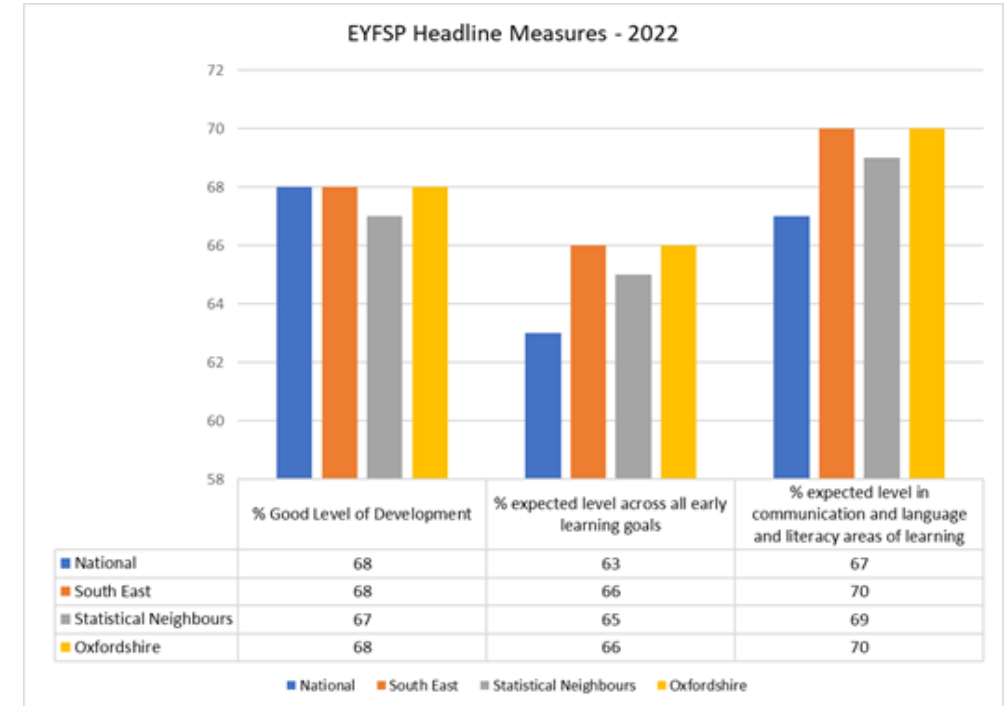
# EYFSP – Validated Data

Area	% Achieving a good level of development (All Pupils)	
	Cohort	%
National	-	65
South East	-	68
<b>Oxfordshire</b>	<b>7,365</b>	<b>68</b>

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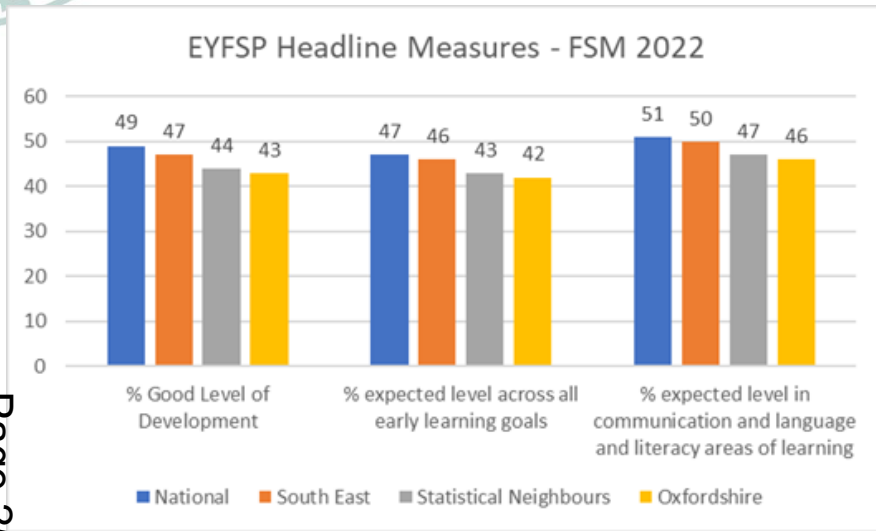
The percentage of children attending Oxfordshire schools with a good level of development is **68%**, this is **3% above** the national result. This places Oxfordshire in the **top quartile** nationally when compared to all other LA's and **4<sup>th</sup>** out of statistical neighbours

- For both boys and girls, the Oxfordshire good level of development result is **2% above** the national result.
- The gap between boys and girls in Oxfordshire is 12% this is **in-line** with the national gap and **narrower** (better) than the regional and statistical neighbour gaps (13 and 14% respectively)



As part of the EYFS reforms introduced in September 2021, the EYFS profile was significantly revised. It is therefore not possible to directly compare 2021/22 assessment outcomes with earlier years. It is also the first release since the publication of the 2018/19 statistics, as the 2019/20 and 2020/21 data collections were cancelled due to coronavirus (COVID-19)

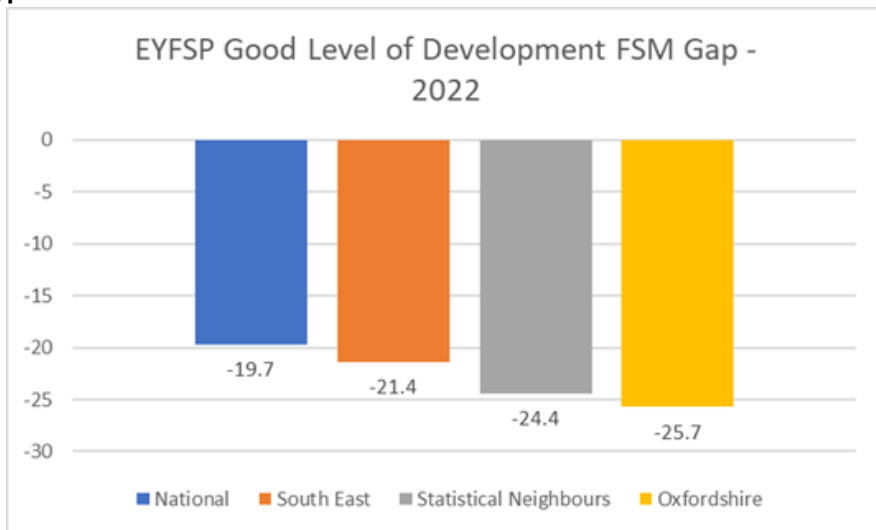
# EYFSP FSM - Validated



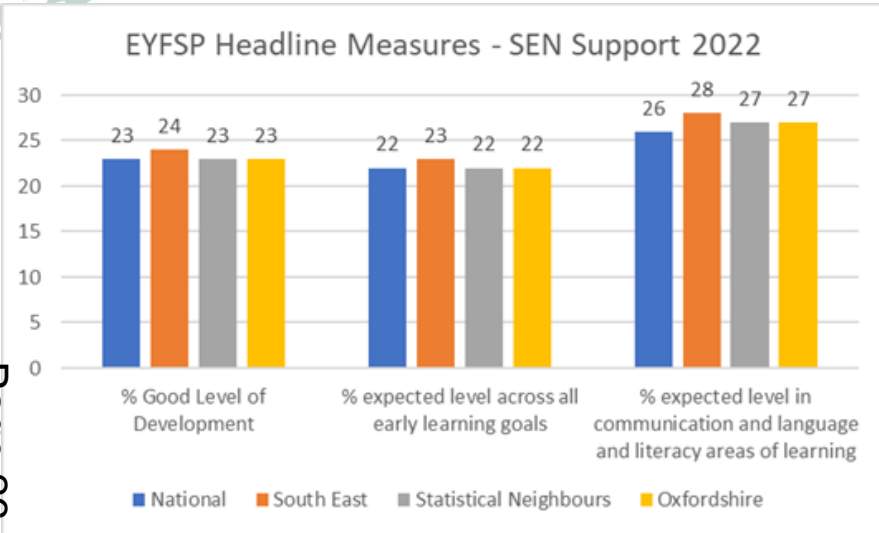
*In 2022, 12% of pupils (875) at the end of the EYFS were eligible for FSM, this compares to 9% nationally*

- The percentage of **pupils eligible for FSM** in Oxfordshire who are achieving a good level of development is **43%** (**6% below** national). **53 additional pupils** eligible for FSM would need to have achieved a good level of development to bring Oxfordshire in line with national. This places Oxfordshire in the **bottom quartile** nationally, with 14 LAs reporting a lower percentage. 5 of these 14 LAs are statistical neighbours
- The **FSM gap** in Oxfordshire is **25.7%** in 2022. This is **6% wider** than the national gap.

*The gap is measured as the difference between children eligible for FSM and the national non-FSM result.*



# EYFSP SEND - Validated

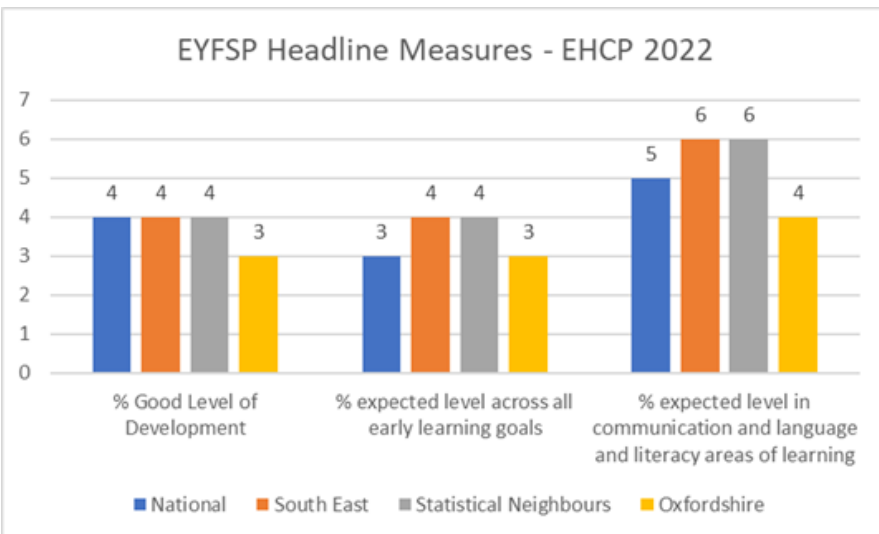


7% (541) of pupils at the end of the EYFS were identified at SEN Support in 2022. This compares to 8% nationally

- The percentage of pupils at **SEN Support** in Oxfordshire who are achieving a good level of development is **23%**, **in-line** with national.

2% (117) of pupils at the end of the EYFS had an EHCP. This compares to 2% nationally.

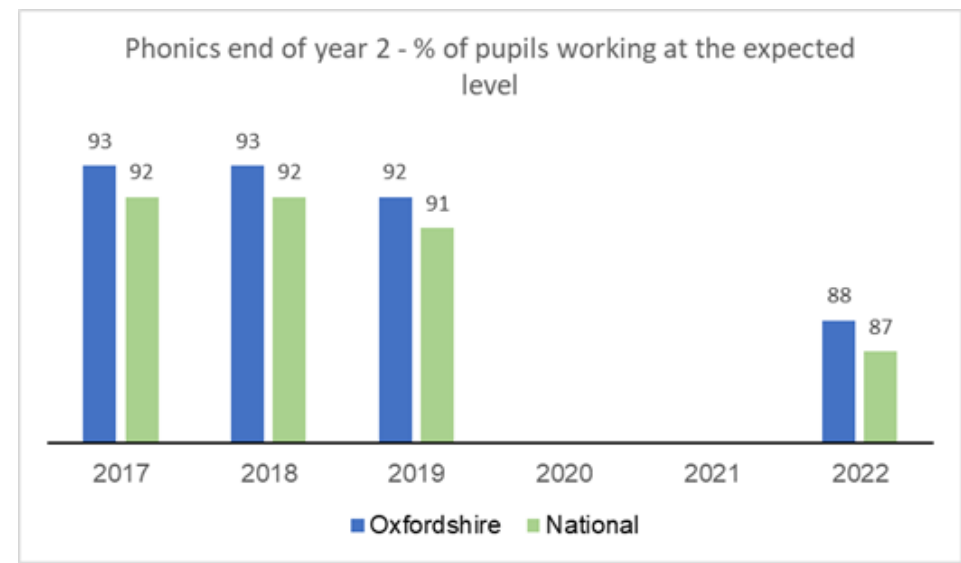
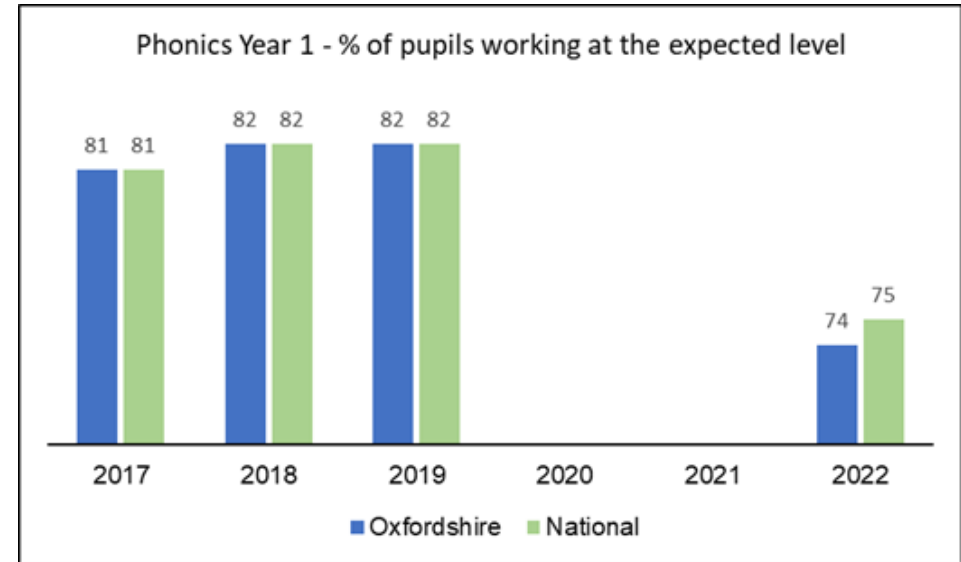
- 3%** of pupils with an **EHCP** in Oxfordshire achieved a good level of development, **1% below** the national average. **1 additional pupil** with an EHCP would need to have achieved a good level of development to be in line with national. This places Oxfordshire in the **2nd quartile** nationally





# Phonics - Validated

Area	% Working at the Expected Level			
	Yr 1 Cohort	Year 1	End of Year 2 cohort	End of Year 2
National	-	75	-	87
South East	-	75	-	87
<b>Oxfordshire</b>	<b>7,638</b>	<b>74</b>	<b>7510</b>	<b>88</b>



The percentage of Oxfordshire pupils working at the expected level in **year 1 phonics** is **74%**, this is **1% below** the national result (**an additional 40 pupils** would need to have reached the expected level to be in line with national). This places Oxfordshire in the **3rd quartile** nationally when compared to all other LAs and 8th out of statistical neighbours.

- The percentage of Oxfordshire pupils working at the expected level at the **end of year 2** is **88%**, this is **1% above** the national average. This places Oxfordshire in the **2nd quartile** nationally.

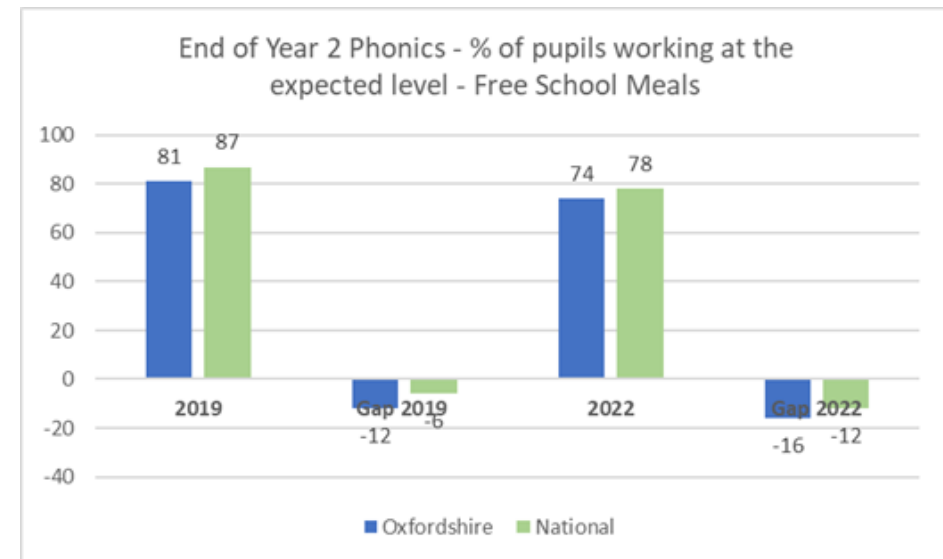
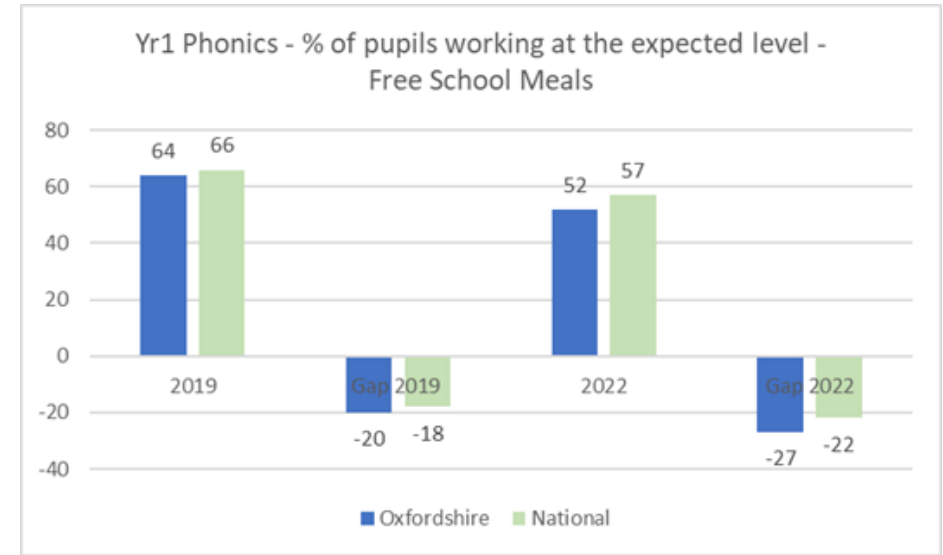
# Phonics FSM - Validated

Area	% Working at the Expected Level			
	Yr 1 Cohort	% Year 1	End of Year 2 cohort	% End of Year 2
National	-	62	-	78
South East	-	57	-	75
<b>Oxfordshire</b>	<b>1,031</b>	<b>52</b>	<b>1,138</b>	<b>74</b>

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The percentage of **year 1 FSM** pupils in Oxfordshire who are working at the expected level is **52% (5% below national)**. **53 additional FSM pupils** would need to have achieved the expected standard to bring Oxfordshire in line with national. This places Oxfordshire in the **bottom quartile** nationally, with only 2 LAs (Windsor & Maidenhead and Isle of Wight) reporting a lower percentage

- The percentage of FSM pupils in Oxfordshire at the **end of year 2** who are working at the expected level is **74% (4% below national)**. **48 additional FSM pupils** would need to have achieved the expected standard to bring Oxfordshire in line with national.

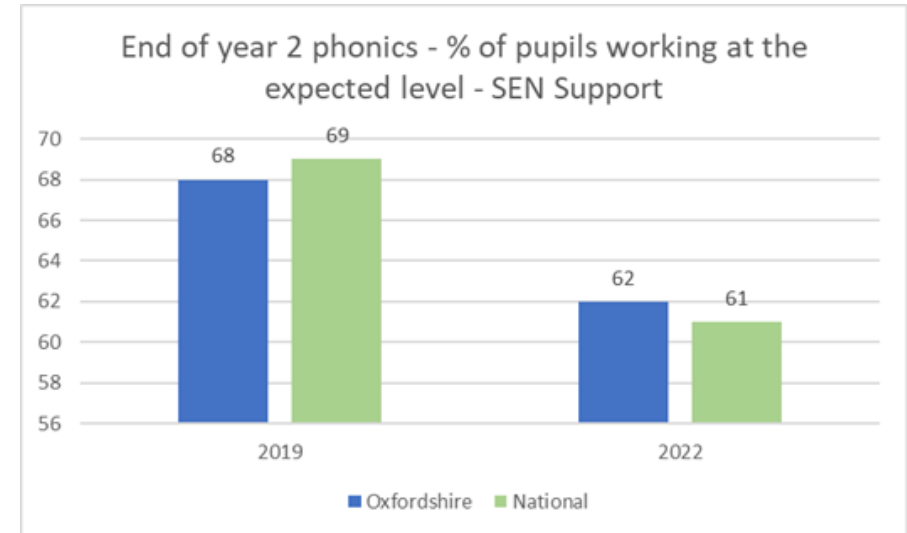
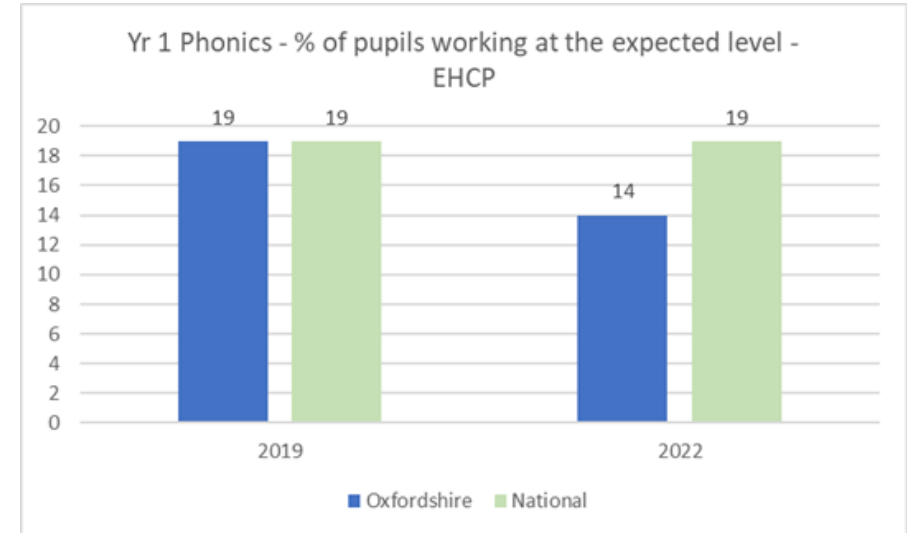


# Phonics SEN Support - Validated

Area	% Working at the Expected Level			
	Yr 1 Cohort	% Year 1	End of Year 2 cohort	% End of Year 2
National	-	44	-	61
South East	-	42	-	60
<b>Oxfordshire</b>	<b>846</b>	<b>43</b>	<b>1070</b>	<b>62</b>

18% (850) of pupils completing the year 1 phonics check were identified at SEN Support in 2022. This compares to 11% nationally

- In 2022 **43% of Year 1 SEN Support** pupils in Oxfordshire are working at the expected level. **This is 1% below national (an additional 5 SEN Support pupils would need be working at the expected level to be in line with national) and places Oxfordshire in the 3<sup>rd</sup> quartile nationally.**
- In 2022 **62%** of pupils identified at SEN Support in Oxfordshire are working at the expected level at **the end of year 2**. This is **1% above** the national and places Oxfordshire in the **2nd quartile** nationally.

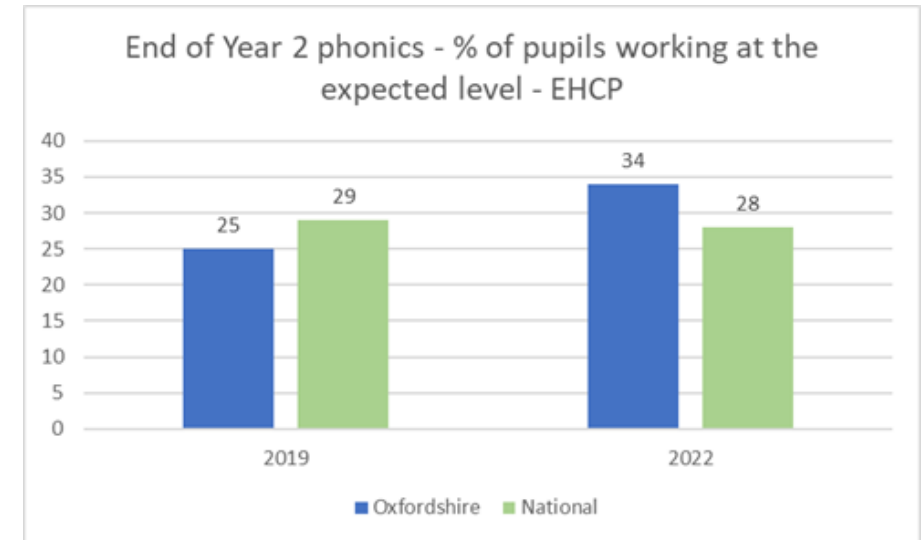
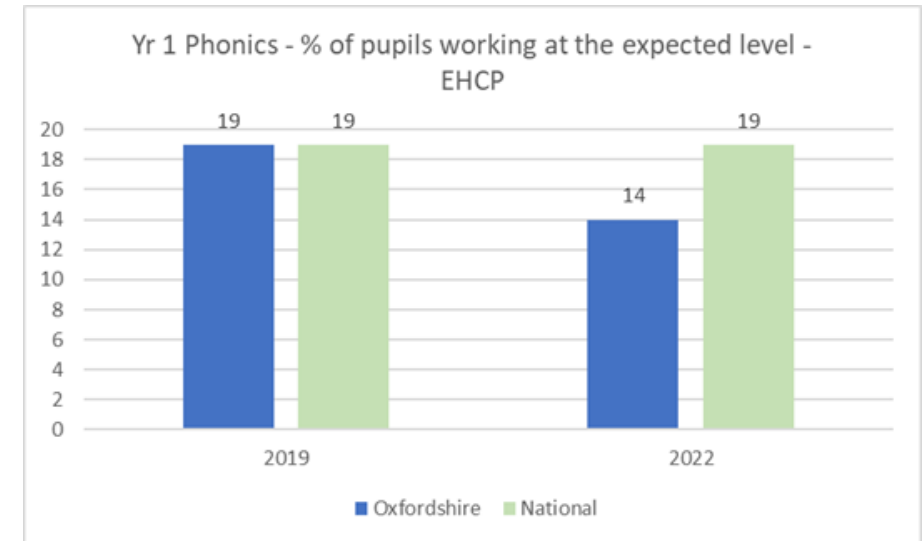


# Phonics EHCP - Validated

Area	% Working at the Expected Level			
	Yr 1 Cohort	% Year 1	End of Year 2 cohort	% End of Year 2
National	-	19	-	28
South East	-	19	-	31
<b>Oxfordshire</b>	<b>213</b>	<b>14</b>	<b>218</b>	<b>34</b>

Page 30  
 3% (213) of pupils completing the year 1 phonics check had an EHCP. This compares to 3% nationally.

- **14%** of **year 1** pupils with an **EHCP** in Oxfordshire are working at the expected level, **5% below** the national average. **11 additional pupils** with EHCPs would need to be working at the expected level to be in line with national. This places Oxfordshire in the **3<sup>rd</sup> quartile** nationally.
- **34%** pupils with an EHCP in Oxfordshire are working at the expected level at the **end of year 2**, **6% above** the national average. This places Oxfordshire in the **top quartile** nationally.



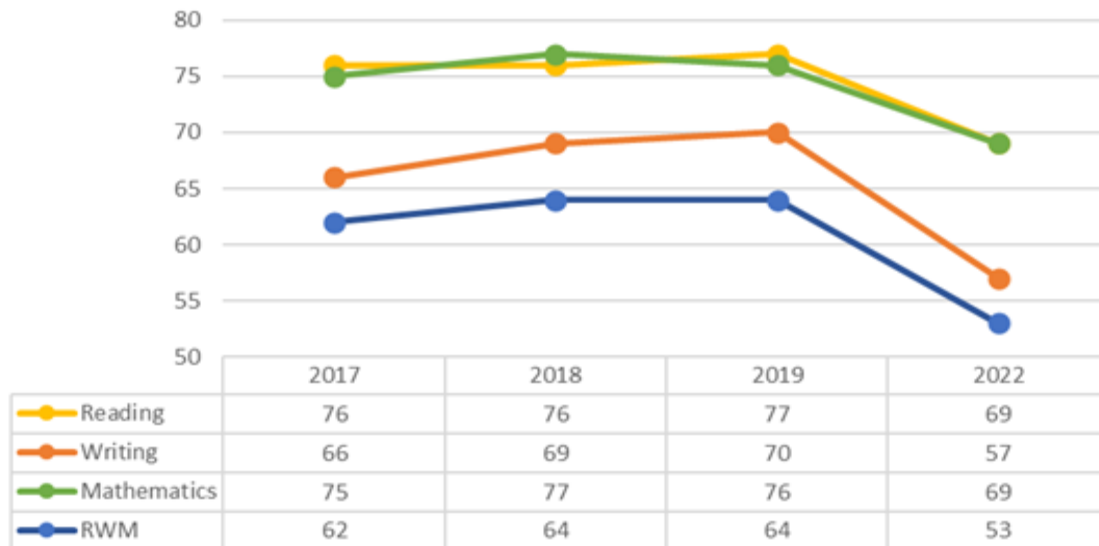
# Key Stage 1 - Validated

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Mathematics	RWM*
National	-	67	58	68	53
South East	-	68	58	68	54
<b>Oxfordshire</b>	<b>7585</b>	<b>69</b>	<b>57</b>	<b>69</b>	<b>53</b>

- The percentage of Oxfordshire pupils achieving at least the expected standard in **Writing** in 2022 is **57%**. This is **1% below** the national average. In order to be in line with the national figure **61 additional pupils** would need to have reached the expected standard in writing. Oxfordshire is placed in the **3rd quartile** nationally and **joint 6th** out of statistical neighbours.

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Percentage of pupils at the end of Key Stage 1 achieving at least the expected standard by subject (2017-2022)



- The percentage of Oxfordshire pupils achieving at least the expected standard in **Mathematics** in 2022 is **69%**. This is **1% above** the national average and places Oxfordshire in the **2nd quartile** nationally, and **4th** out of statistical neighbours
- The combined **RWM** results are not reported nationally, however internal data sources show that **53%** of pupils in Oxfordshire have achieved this combined measure, which is **in-line** with the national average.

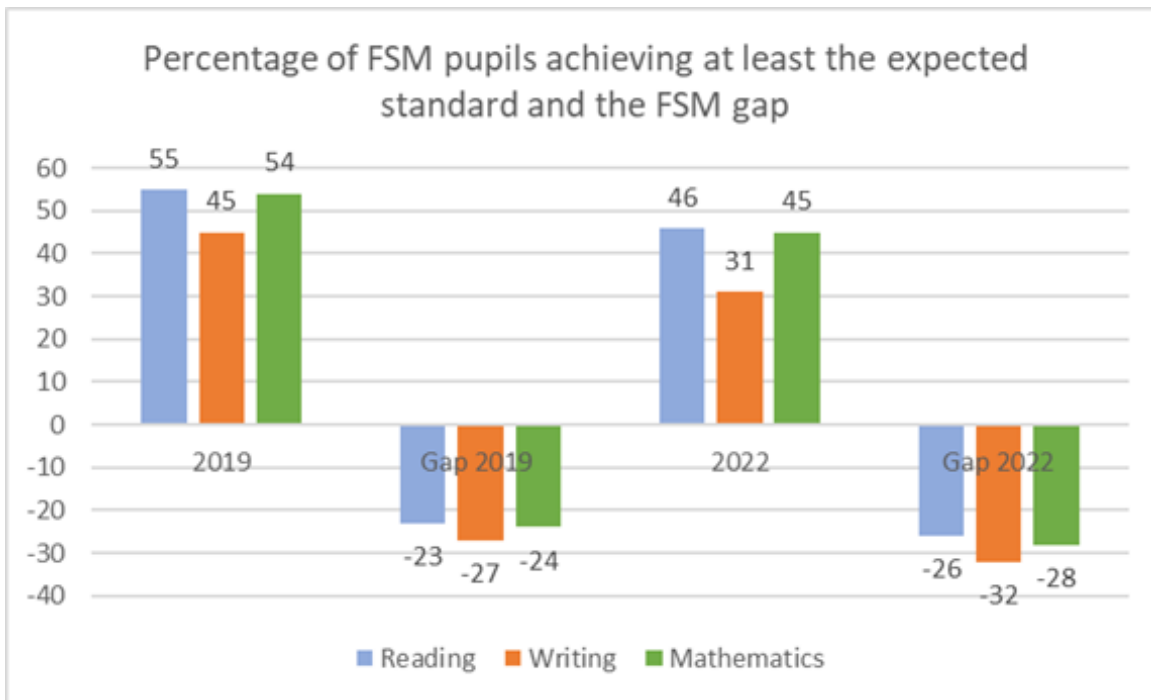


# Key Stage 1 FSM - Validated

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Mathematics	RWM*
National	-	51	41	52	37
South East	-	49	37	48	32
<b>Oxfordshire</b>	<b>1,147</b>	<b>46</b>	<b>31</b>	<b>45</b>	<b>28</b>

*In 2022, 15% of pupils (1149) at the end of key stage 1 were FSM eligible, this compares to 24% nationally*

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- The percentage of **FSM** pupils in Oxfordshire who have achieved at least the expected standard in **Reading** is **46%** (**5% below** national - **59 further pupils** would need to have achieved the expected standard to bring Oxfordshire in line with national)
- **Writing** is **31%** (**10% below** national - **111 further pupils** would need to have achieved the expected standard to bring Oxfordshire in line with national)
- Mathematics is **45%** (**7% below** national - **81 further pupils** would need to have achieved the expected standard to bring Oxfordshire in line with national)
- Oxfordshire **FSM** pupils achieving at least the expected standard in **each reading, writing and mathematics** are in the **bottom quartile** nationally

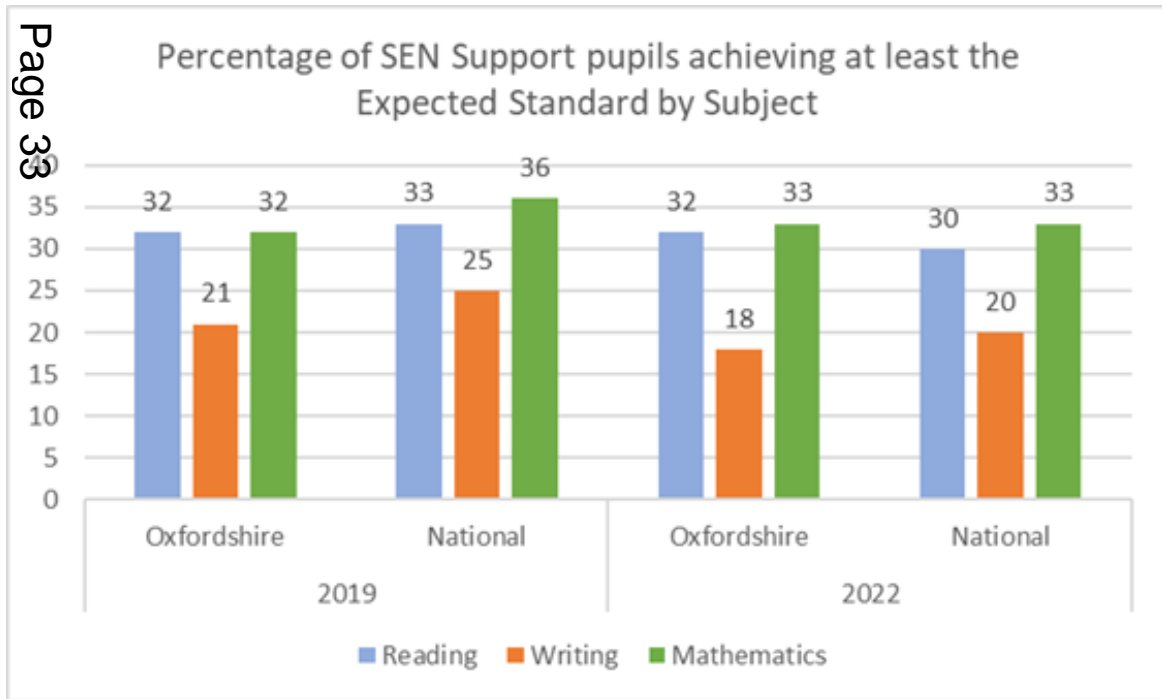


# Key Stage 1 SEN Support - Validated

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Maths	RWM
National	-	30	20	33	17
South East	-	30	18	32	16
<b>Oxfordshire</b>	<b>1,073</b>	<b>32</b>	<b>18</b>	<b>33</b>	<b>16</b>

14% (1077) of pupils at the end of Key Stage 1 were SEN Support in 2022. This compared to 12% nationally

- **32%** of pupils identified at **SEN Support pupils** in Oxfordshire achieved at least the expected standard in **reading**. This is **2% above** national and places Oxfordshire in the **2nd quartile** nationally.
- **20%** of pupils identified at **SEN Support** achieved at least the expected standard in **writing**, this is **2% below** the national average (**20 additional children** would have needed to reach the expected standard for Oxfordshire to be in line with national) and places Oxfordshire in the **3rd quartile** nationally
- **33%** of pupils identified at **SEN Support** achieved at least the expected standard in **mathematics**, **in line** with the national average. This places Oxfordshire in the **2nd quartile** nationally





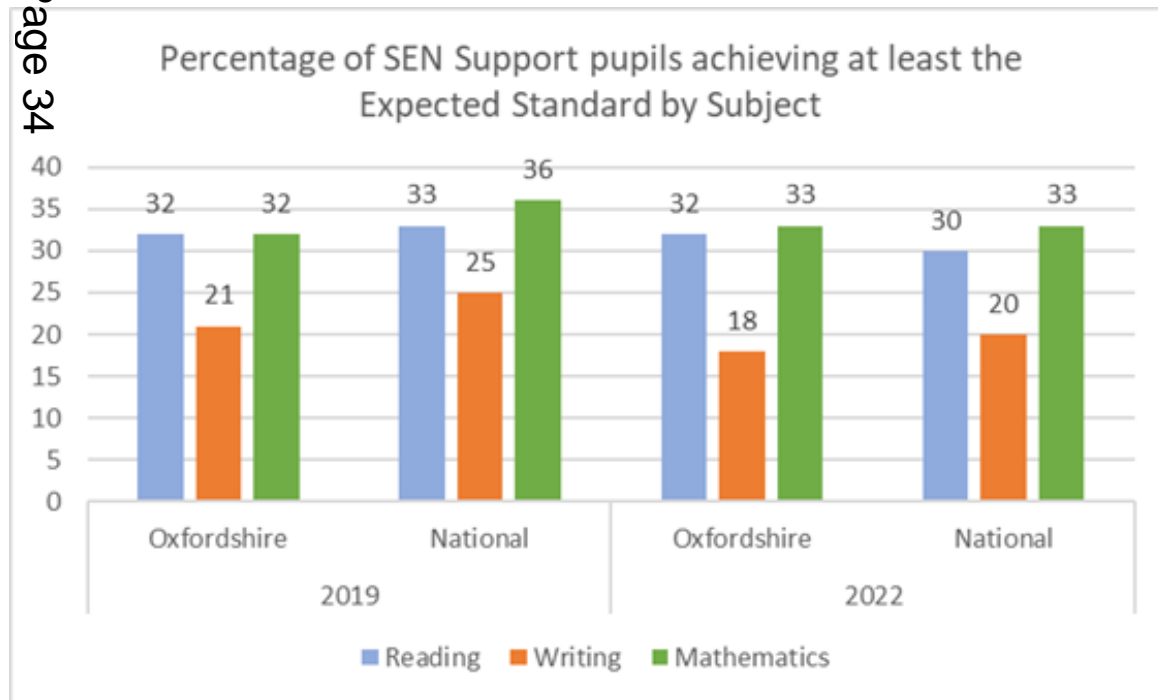
# Key Stage 1 EHCP- Validated

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Maths	RWM*
National	-	12	7	14	7
South East	-	15	9	17	8
<b>Oxfordshire</b>	<b>222</b>	<b>16</b>	<b>9</b>	<b>16</b>	<b>8</b>

*2% (143) of pupils at the end of Key Stage 1 had an EHCP. This compares to 3% nationally.*

- **17%** of pupils with an **EHCP** achieved at least the expected standard in reading, **5% above** the national average. This places Oxfordshire in the **top quartile** nationally.
- **9%** of pupils with an **EHCP** achieved at least the expected standard in writing, **2% above** national. This places Oxfordshire in the **top quartile** nationally.
- **16%** of pupils with as **ECHP** achieved at least the expected standard in mathematics, **2% above** national. This places Oxfordshire in the **top quartile** nationally.

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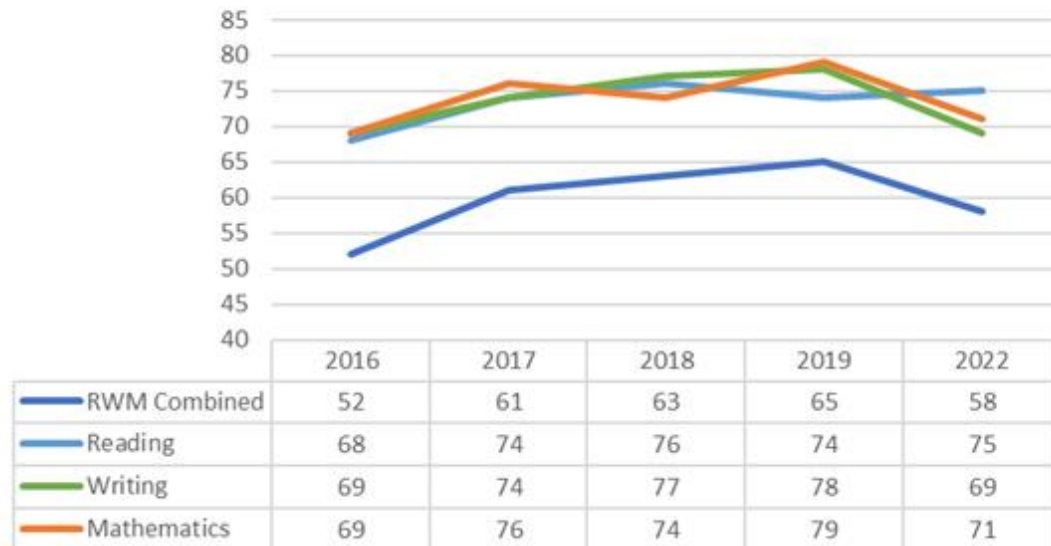


# Key Stage 2 - Revised

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Maths	RWM
National	-	74	69	71	59
South East	-	75	69	71	58
<b>Oxfordshire</b>	<b>7873</b>	<b>75</b>	<b>69</b>	<b>71</b>	<b>58</b>

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Percentage of pupils in Oxfordshire at the end of Key Stage 2 achieving at least the expected standard by subject (2016-2022)



- The proportion of children in Oxfordshire achieving at least the expected standard in **Reading, Writing and Mathematics** is **58%**, this is **1% below** the national average. An **additional 74 children** would need to have reached the expected standard across all 3 subjects to be in line with the national result.
- Oxfordshire is in the **3<sup>rd</sup> quartile** nationally for the RWM combined measure.
- **Reading and Mathematics** are **in-line** with the national average.
- **Writing is 1% below** the national average. An **additional 51 pupils** would need to have reached the expected standard in writing to be in line with national.
- **8%** of pupils in Oxfordshire reached the **higher standard in Reading, Writing and Mathematics combined**. This is the first time since 2017 that Oxfordshire has been above the national average for this measure.



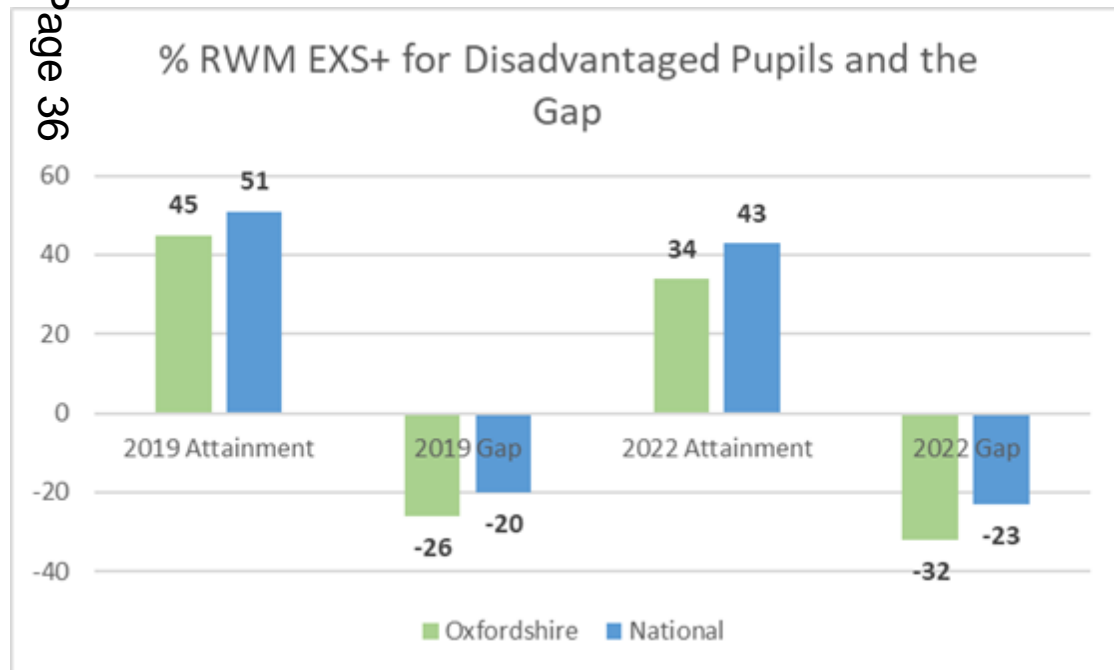
# Key Stage 2 Disadvantaged - Revised

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Maths	RWM
National	-	62	55	56	43
South East	-	59	51	52	38
<b>Oxfordshire</b>	<b>1,486</b>	<b>58</b>	<b>49</b>	<b>48</b>	<b>35</b>

*In 2022, 20% of pupils (1507) at the end of key stage 2 were disadvantaged. This compares to 30% nationally.*

- 34% of pupils that are disadvantaged achieved at least the expected standard in Reading, Writing and Mathematics combined.
- Oxfordshire is in the **bottom quartile** nationally for the proportion of disadvantaged pupils achieving at least the expected standard in reading, writing and mathematics combined. **Only 4 LAs reported a lower percentage** (Central Bedfordshire, Norfolk, West Berkshire (SN) and the Isle of Wight)
- **An additional 137 disadvantaged pupils** would need to have reached the expected standard in reading, writing and mathematics to be in line with the national result.
- Only 1 LA (Isle of Wight) recorded a lower proportion of disadvantaged pupils achieving at least the expected standard in mathematics.
- The disadvantage gap has widened more in Oxfordshire than nationally, from -26% in 2019 to -32% in 2022 (compared to -20 to -23 nationally)

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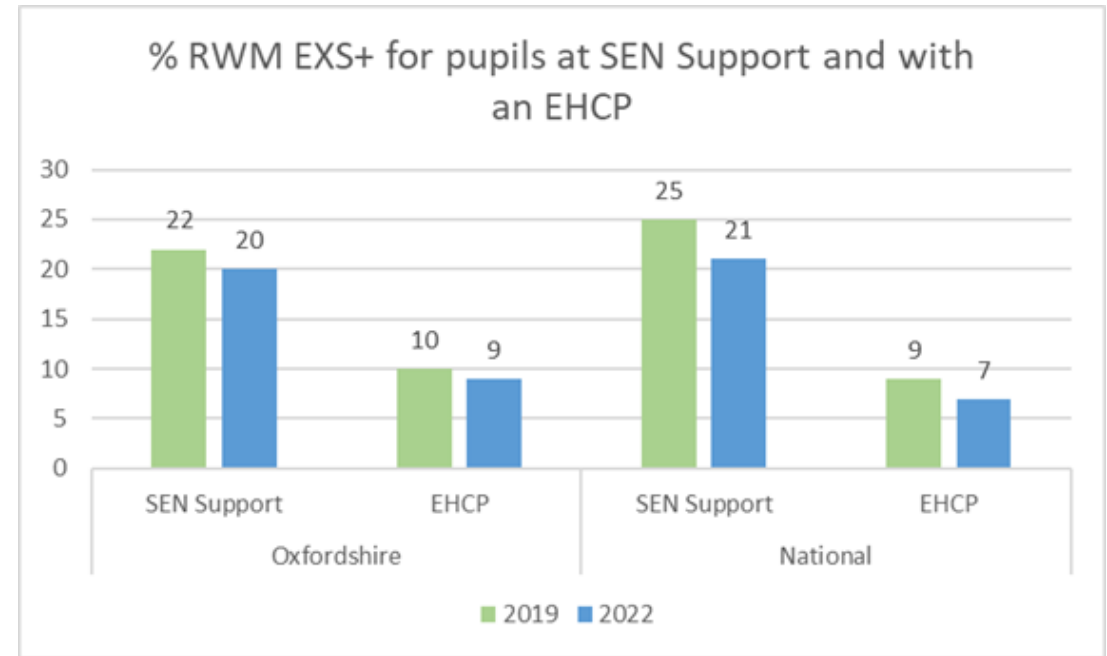
# Key Stage 2 SEN - Revised

## SEN Support

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Maths	RWM
National	-	44	30	40	21
South East	-	44	29	39	20
<b>Oxfordshire</b>	<b>1,461</b>	<b>45</b>	<b>31</b>	<b>38</b>	<b>20</b>

## EHCP

Area	Cohort	% Achieving at least the expected standard			
		Reading	Writing	Maths	RWM
National	-	16	11	15	7
South East	-	18	12	17	8
<b>Oxfordshire</b>	<b>319</b>	<b>19</b>	<b>12</b>	<b>17</b>	<b>7</b>



19% (1461) pupils at the end of Key Stage 2 in Oxfordshire were at SEND Support compared to 15% nationally

4% (319) pupils in Oxfordshire had an EHCP compared to 4% nationally

- 20% of pupils at SEN Support reached the expected standard in reading, writing and mathematics (combined), compared with 21% of SEN Support pupils nationally. An additional 15 SEN Support pupils would need to have reached the expected standard for Oxfordshire to be in line with national.
- 9% of pupils with an EHCP reached the expected standard in reading, writing and mathematics (combined), compared with 7% of pupils with EHCP nationally.

# Key Stage 4 - Revised

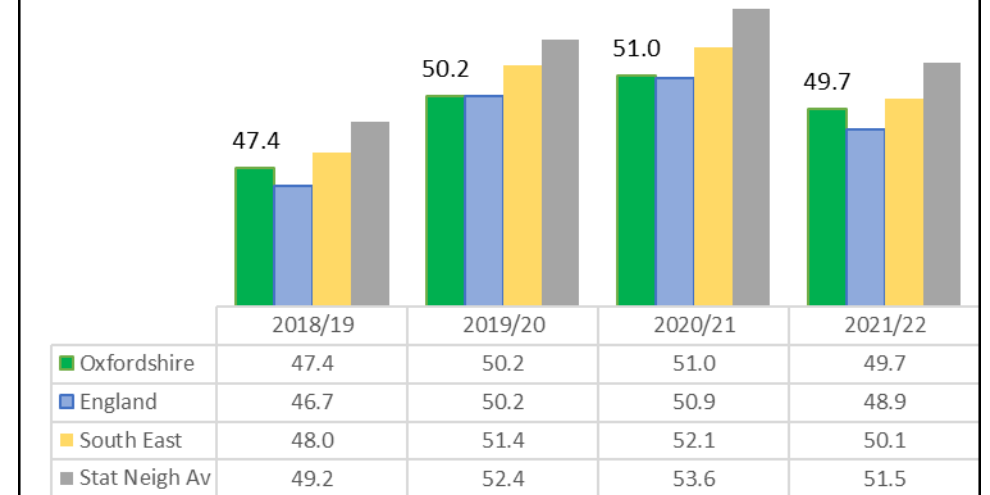
## Headlines

	Oxfordshire	Statistical Neighbours	South East	National
<b>Attainment 8 – average score per pupil</b>	<b>49.7</b>	<b>51.5</b>	<b>50.1</b>	<b>48.9</b>
Compared to 2021	51.0	53.6	52.1	50.9
National Rank (quartile and rank out of 150)	2 <sup>nd</sup> (Jt 50 <sup>th</sup> ) ←	-	-	-
SN Rank (out of 11)	7 <sup>th</sup> ↑	-	-	-
<b>GCSE English &amp; maths grades 5-9 (%)</b>	<b>52.9</b>	<b>53.1</b>	<b>52.1</b>	<b>50.0</b>
Compared to 2021	54.0	56.9	52.4	51.9
National Rank (quartile)	2 <sup>nd</sup> (Jt 43 <sup>rd</sup> ) ←	-	-	-
SN Rank (out of 11)	7 <sup>th</sup> ↑	-	-	-

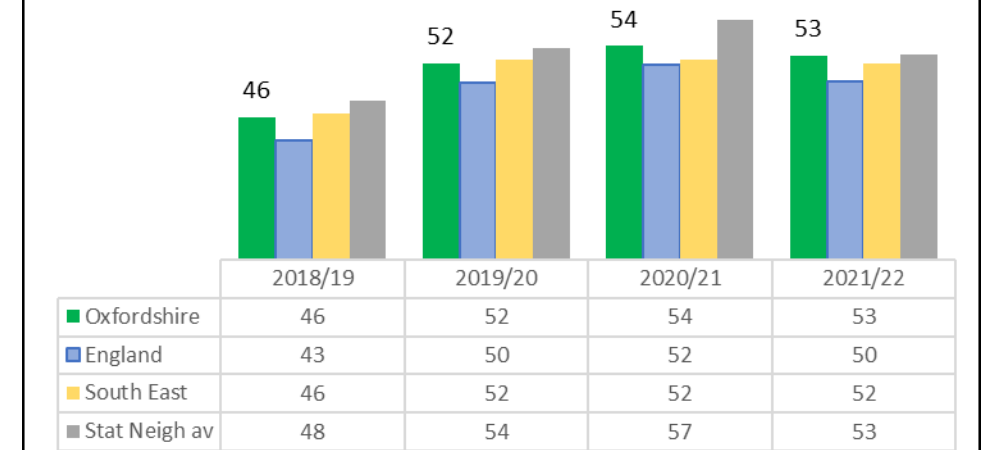
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- In Oxfordshire the Attainment 8 score **reduced from 51.0 in 2021 to 49.7 in 2022**. Oxfordshire is above the national average
- Oxfordshire is in the **2nd quartile** nationally and is ranked 7th out of statistical neighbours. **Range: 57.4 – Buckinghamshire to 48.7 – Bracknell Forest**
- **52.9%** of pupils in Oxfordshire achieved a grade 5 or above in both English and maths in 2022, a **reduction of 1.1%** from 54% in 2021.
- Oxfordshire remains **above** the national average of 50% for this measure,
- Oxfordshire is in the **2nd quartile** nationally and ranks 7th out of statistical neighbours. **Range: 64% – Buckinghamshire to 47.5% – Bracknell Forest**

Attainment 8 - av score per pupil trend



% grades 5-9 English & Mathematics





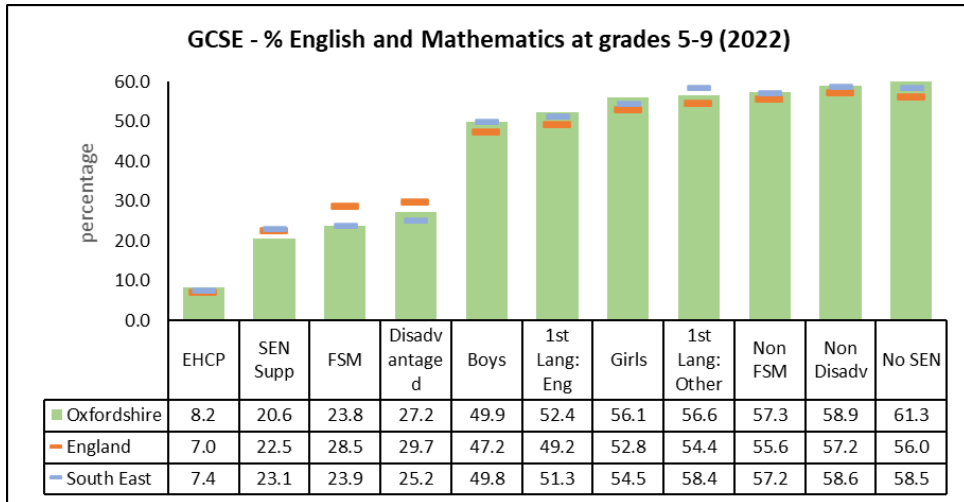
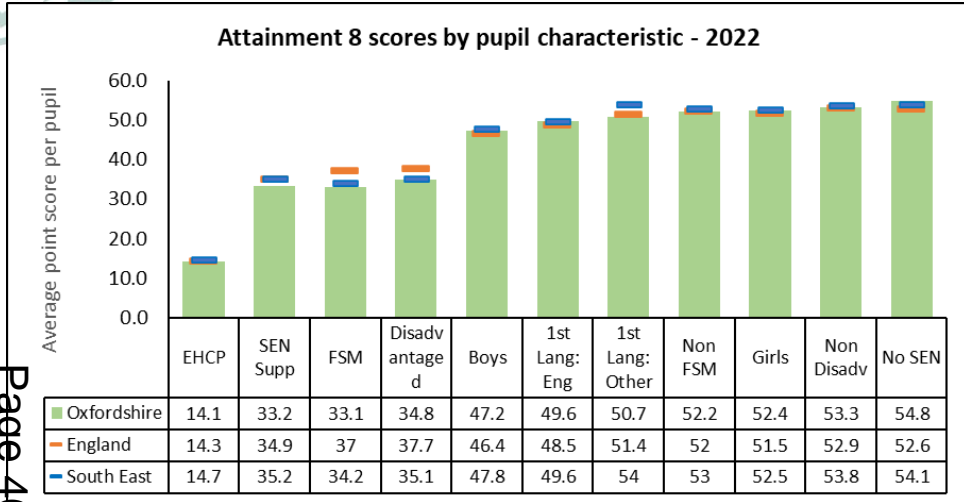
# Key Stage 4 – Characteristics - Revised

<b>Headlines – Attainment 8</b>	<b>Oxfordshire</b>	<b>Statistical Neighbours</b>	<b>South East</b>	<b>National</b>
<b>Disadvantaged pupils (av point score)</b>	<b>34.8</b>	<b>35.7</b>	<b>35.1</b>	<b>37.7</b>
Compared to 2021	36.7	38.7	38.0	40.3
National Rank (quartile)	4 <sup>th</sup> (Jt 119 <sup>th</sup> ) ←	-	-	-
SN Rank (out of 11)	8 <sup>th</sup> ↑	-	-	-
<b>EHCP (av point score)</b>	<b>14.1</b>	<b>16.5</b>	<b>14.7</b>	<b>14.3</b>
Compared to 2021	14.9	17.2	16.8	15.7
National Rank (quartile)	3 <sup>rd</sup> (Jt 79 <sup>th</sup> ) ↓	-	-	-
SN Rank (out of 11)	10 <sup>th</sup> ↓	-	-	-
<b>SEN support (av point score)</b>	<b>33.2</b>	<b>37.9</b>	<b>35.2</b>	<b>34.9</b>
Compared to 2021	32.6	40.0	36.5	36.4
National rank (quartile)	3 <sup>rd</sup> (96 <sup>th</sup> ) ↑	-	-	-
SN Rank (out of 11)	10 <sup>th</sup> ↑	-	-	-





# Key Stage 4 Characteristics - Revised



- Boys, pupils whose first language is English, non-FSM pupils, girls, boys, non-disadvantage pupils and pupils with no SEN are the characteristic groups where the **average Attainment 8** score in Oxfordshire is **above** the corresponding national average.
- Pupils with an EHCP, pupils at SEN Support, FSM pupils, disadvantaged pupils and EAL pupils are the characteristics groups where the **average attainment 8** score was **below** the national average.
- Oxfordshire ranks in the **bottom** quartile nationally for the average **attainment 8** score of pupils identified as being from **disadvantage** backgrounds and those who are **FSM eligible**.
- Oxfordshire ranks in the **top quartile** of local authorities for attainment at **grade 5 and above in English and Mathematics** for pupils with **No SEN** (61.3%)
- The proportion of pupils achieving **grades 5 and above in both English and maths** is **lower** than the national average for pupils with **SEN support** (20.6%); **free school meals** (23.8%); and **disadvantaged pupils** (27.2%).

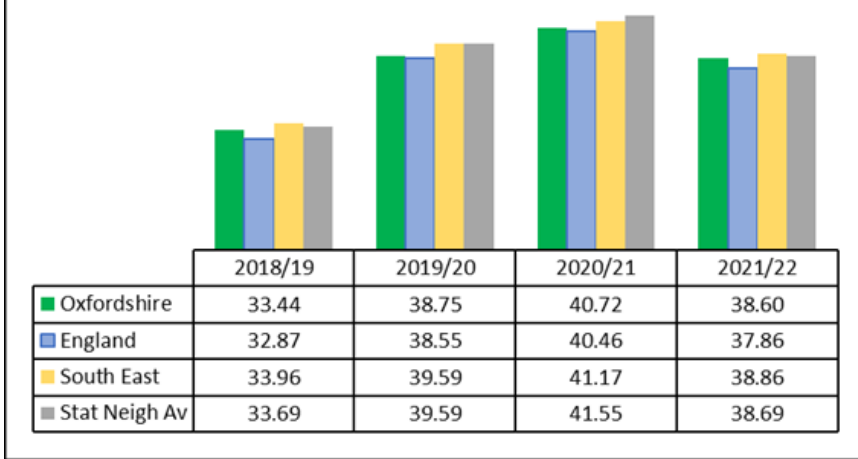


# Key Stage 5 - Revised

Headlines	Oxfordshire	Statistical Neighbours	South East	National
<b>Average point score – A levels</b>	<b>38.60</b>	<b>38.69</b>	<b>38.86</b>	<b>37.86</b>
Compared to 2021	40.72	41.55	41.17	40.46
National Rank (quartile)	2 <sup>nd</sup> (48 <sup>th</sup> ) ↑	-	-	-
SN Rank (out of 11)	7 <sup>th</sup> ↑	-	-	-
<b>2+ A levels (%)</b>	<b>93.3%</b>	<b>87.8%</b>	<b>87.6%</b>	<b>87.5%</b>
Compared to 2021	92.2%	89.0%	87.5%	87.8%
National Rank (quartile)	1 <sup>st</sup> (25 <sup>th</sup> ) ←	-	-	-
SN Rank (out of 11)	1 <sup>st</sup> ↑	-	-	-
<b>A levels: AAB and above (%)</b>	<b>32.6%</b>	<b>34.5%</b>	<b>35.1%</b>	<b>31.4%</b>
Compared to 2021	38.9%	42.6%	40.9%	37.6%
National rank (quartile)	2 <sup>nd</sup> (51 <sup>st</sup> ) ←	-	-	-
SN Rank (out of 11)	7 <sup>th</sup> ↑	-	-	-
<b>A levels: 3A*A (%)</b>	<b>20.9%</b>	<b>22.5%</b>	<b>23.1%</b>	<b>20.3%</b>
Compared to 2021	26.5%	29.6%	27.8%	25.3%
National rank (quartile)	2 <sup>nd</sup> (48 <sup>th</sup> ) ←	-	-	-
SN Rank (out of 11)	6 <sup>th</sup> ↑	-	-	-

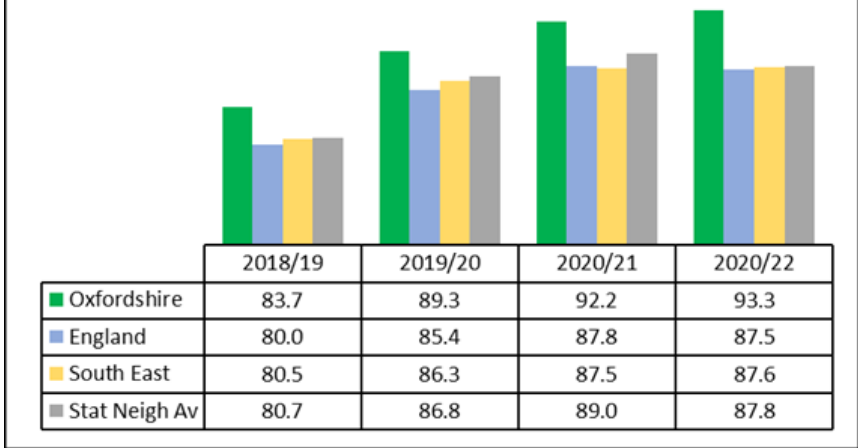
# Key Stage 5 - Revised

Average point score per A level entry



- A level APS per entry **reduced** to **38.60** in 2022
- This decrease (-2.12 points) was less than the reduction seen nationally (-2.60 points). Oxfordshire is **above** the national average (by 0.74 points).
- Oxfordshire ranks 48th out of all local authorities for this measure, the **2<sup>nd</sup> quartile nationally** and 7<sup>th</sup> out of statistical neighbours. **Range: 42.94** – Buckinghamshire to **35.78** – Cambridgeshire

% 2+ A-levels

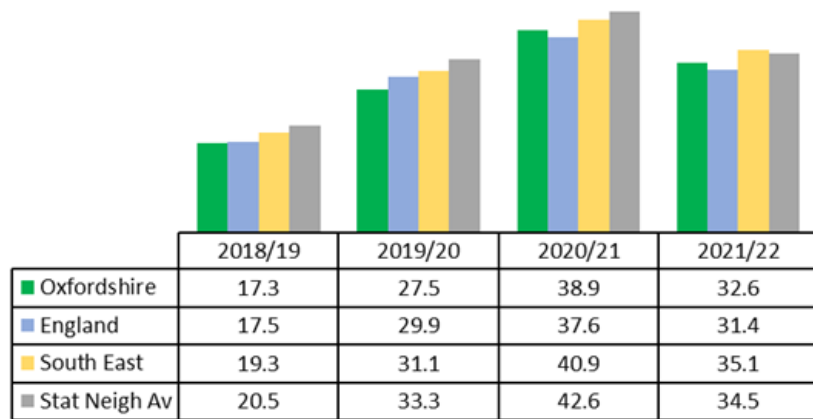


- **93.3%** of students in Oxfordshire achieve **at least 2 A levels**, higher than the national average of 87.5%
- Oxfordshire ranks 25<sup>th</sup> out of 153 local authorities, placing the County in the **top quartile nationally**. Oxfordshire is ranked 1<sup>st</sup> out of 11 statistical neighbours for this measure. **Range: 93.3%** – Oxfordshire to **80.6%** – Bracknell Forest



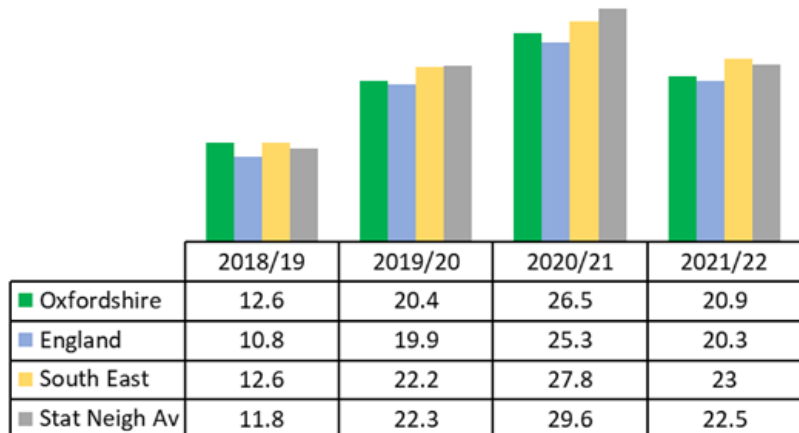
# Key Stage 5 - Revised

A-levels - % AAB or better



- **32.1%** of pupils in Oxfordshire **achieved A-levels at grades AAB and better**, compared with 31.4% nationally.
- Oxfordshire is ranked 7<sup>th</sup> of 11 statistical neighbours for this measure and this result places Oxfordshire in the **2<sup>nd</sup> quartile nationally**. **Range: 49.9%** – Buckinghamshire to **25.8%** – West Berkshire

A-level % 3 grades A\*A



- **20.9%** of Oxfordshire pupils achieve **at least 3 A\*A grades at A-level**. This is a decrease from 26.5% in 2021.
- Oxfordshire is above the national average of 20.3%
- Oxfordshire ranks 6<sup>th</sup> out of 11 statistical neighbours for this measure and is placed in the **2<sup>nd</sup> quartile nationally**. **Range: 35.8%**– Buckinghamshire to **15.7%** – West Berkshire



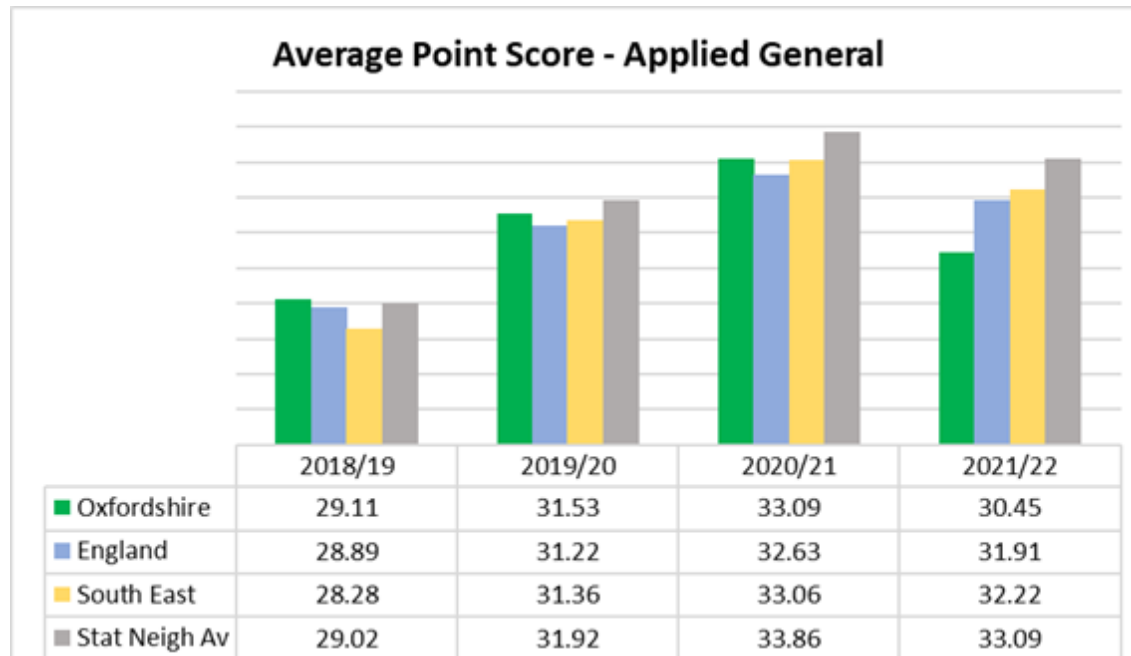
# Key Stage 5 - Revised

## Headlines

	Oxfordshire	Statistical Neighbours	South East	National
Average point score – Applied General	30.45	33.09	32.22	31.91
Compared to 2021	33.09	33.86	33.06	32.63
National rank (quartile)	4 <sup>th</sup> (137 <sup>th</sup> ) ↓	-	-	-
SN Rank (out of 11)	11 <sup>th</sup> ←	-	-	-

- **Applied General APS** per entry **decreased** to **30.45** in 2022 (from 33.09 in 2021).
- This decrease (-2.64 points) was greater than the reduction seen nationally (-1.53 points).
- Oxfordshire remains lower than the national average (by -1.46 points).

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- Oxfordshire is placed in the **bottom** quartile nationally. Only 11 Local Authorities recorded a lower Applied General APS.
- Oxfordshire is also **bottom** out of 11 statistical neighbours. **Range: 36.07** – Bath & NE Somerset to **30.45** – Oxfordshire

**PUPIL ABSENCE IN SCHOOLS – 2021/22 ACADEMIC YEAR SFR SUMMARY**

This DfE release reports on pupil absence across the 2021/22 academic year

<https://explore-education-statistics.service.gov.uk/find-statistics/pupil-absence-in-schools-in-england>

Overall absence -  
**7.8%**  
National – 7.6%

Persistent absence  
**22.1%**  
National – 22.5%

Severe absence  
**1.7%**  
National – 1.7%

### Headlines

During 2021/22 academic year 7.8% of sessions were missed due to absence in Oxfordshire, this is above (worse) than reported nationally (7.6% of sessions). Persistent absence in Oxfordshire was 22.1%, below (better) than the national average of 22.5%. Severe absence was in-line with national average with a rate of 1.7%

### Secondary schools

- Overall absence, persistent absence and severe absence rates are above (worse) than the national average.
- Oxfordshire ranks in the second quartile nationally for persistent absence rates and the third quartile for overall and severe absence rates. The County has the lowest performance amongst statistical neighbours for overall absence in secondary schools.

### Primary schools

- Overall absence in Oxfordshire primary schools is above (worse) the national average. The County has the lowest performance out of statistical neighbours for this measure and is placed in the third quartile nationally.
- Persistent absence in Oxfordshire primary schools is below (better) the national average. However, although this places the County in the second quartile nationally the LA ranks 10<sup>th</sup> out of 11 statistical neighbours for this measure
- Severe absence is in-line with the national average. It has increased by 0.1% in Oxfordshire since last academic year, compared to a 0.1% decrease nationally.

### Special schools

- Overall absence, persistent absence and severe absence rates from Oxfordshire special schools were all lower (better) than the national average.
- Oxfordshire is placed in the second quartile for all these absence measures and for persistent absence the LA is 2<sup>nd</sup> out of 11 statistical neighbours.

### Pupil Characteristics

- Absence rates were highest for pupils with an EHC plan – 14% in Oxfordshire compared with 12.1% nationally. This is due to higher authorised absence rates in Oxfordshire (11.1%) than national (10.7%).
- Absence rates continue to be highest for Travellers of Irish Heritage (24.5% compared with 22.1% nationally) and Gypsy/Roma pupils (20.1% - higher than the national figure of 17.8%). The same is also true for persistent absence rates.
- Persistent absence is highest for those pupils with a primary need of SEMH with a rate of 42.6% compared to 41.5% nationally.
- Pupils with Autistic spectrum disorder in Oxfordshire had higher absence rates (13.2%) than the national average for this cohort (11.1%). This is also the case for persistent absence, in Oxfordshire 36.7% compared to 32% nationally.

<b>Headlines</b>	<b>Oxfordshire</b>	<b>Statistical Neighbours</b>	<b>South East</b>	<b>National</b>
<b>Overall absence rate - primary</b>	6.4%	6.1%	6.2%	6.3%
Compared to 20/21	3.2%	3.2%	3.4%	3.6%
Difference from 20/21 (-ve is improvement)	3.2%	2.9%	2.8%	2.7%
National Rank (quartile and rank out of 151)	3 <sup>rd</sup> (98 <sup>th</sup> )	-	-	-
SN Rank - (out of 11)	11 <sup>th</sup>	-	-	-
<b>Persistent absent rates - primary</b>	17.1%	15.8%	17.0%	17.7%
Compared to 20/21	7.0%	7.2%	8.0%	8.8%
Difference from 20/21 (-ve is improvement)	10.1%	8.6%	9.0%	8.9%
National Rank (quartile and rank out of 151)	2 <sup>nd</sup> (68 <sup>th</sup> )	-	-	-
SN Rank (out of 11)	10 <sup>th</sup>	-	-	-
<b>Severe absent rates - primary</b>	0.6%	0.6%	0.6%	0.6%
Compared to 20/21	0.5%	0.6%	0.6%	0.7%
Difference from 20/21 (-ve is improvement)	0.1%	-	-	0.1%
National Rank (quartile and rank out of 151)	2 <sup>nd</sup> (67 <sup>th</sup> )	-	-	-
SN Rank (out of 11)	8 <sup>th</sup>	-	-	-
<b>Overall absence rate - secondary</b>	9.4%	8.8%	9.0%	9.0%
Compared to 20/21	5.3%	5.0%	5.3%	5.5%
Difference from 20/21 (-ve is improvement)	4.1%	3.8%	3.7%	3.5%
National rank (quartile and rank out of 151)	3 <sup>rd</sup> (101 <sup>st</sup> )	-	-	-
SN Rank (out of 11)	11 <sup>th</sup>	-	-	-

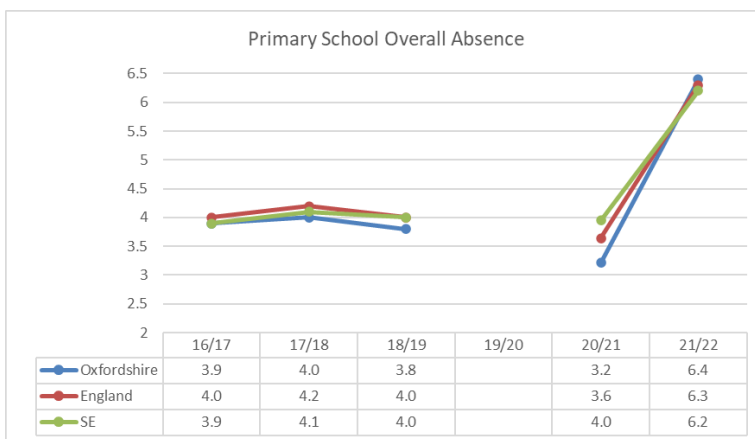
<b>Persistent absence rates - secondary</b>	27.9%	26.8%	27.5%	27.7%
Compared to 20/21	13.5%	12.6%	14.1%	14.8%
Difference from 20/21 (-ve is improvement)	14.4%	14.2%	13.4%	12.9%
National rank (quartile and rank)	2nd (79th)	-	-	-
SN Rank (out of 11)	9th	-	-	-
<b>Severe absent rates - Secondary</b>	2.9%	2.5%	2.7%	2.7%
Compared to 20/21	1.4%	1.3%	1.4%	1.5%
Difference from 20/21 (-ve is improvement)	1.5%	1.2%	1.3%	1.2%
National Rank (quartile and rank out of 151)	3 <sup>rd</sup> (93 <sup>rd</sup> )	-	-	-
SN Rank (out of 11)	9 <sup>th</sup>	-	-	-
<b>Overall absence rate - special</b>	12.3%	12.6%	13.1%	13.2%
Compared to 20/21	15.2%	13.8%	15.6%	15.2%
Difference from 20/21 (-ve is improvement)	-2.9%	-1.2%	-2.5%	-2.0%
National rank (quartile and rank)	2nd (63 <sup>rd</sup> )	-	-	-
SN Rank (out of 11)	5 <sup>th</sup>	-	-	-
<b>Persistent absence rate - special</b>	39.0%	38.5%	40.1%	40.4%
Compared to 20/21	51.3%	44.3%	50.8%	48.9%
Difference from 20/21 (-ve is improvement)	-12.3%	-5.8%	-10.7%	-8.5%
National rank (quartile and rank)	2 <sup>nd</sup> (66 <sup>th</sup> )	-	-	-
SN Rank (out of 11)	7 <sup>th</sup>	-	-	-
<b>Severe absent rates - special</b>	4.0%	4.8%	5.4%	5.8%
Compared to 20/21	4.6%	4.7%	5.4%	5.6%
Difference from 20/21 (-ve is improvement)	-0.6%	0.1%	-	0.2%
National Rank (quartile and rank out of 151)	2 <sup>nd</sup> (44 <sup>th</sup> )	-	-	-
SN Rank (out of 11)	6 <sup>th</sup>	-	-	-

**PRIMARY SCHOOLS – 2021/22 ACADEMIC YEAR SFR SUMMARY**

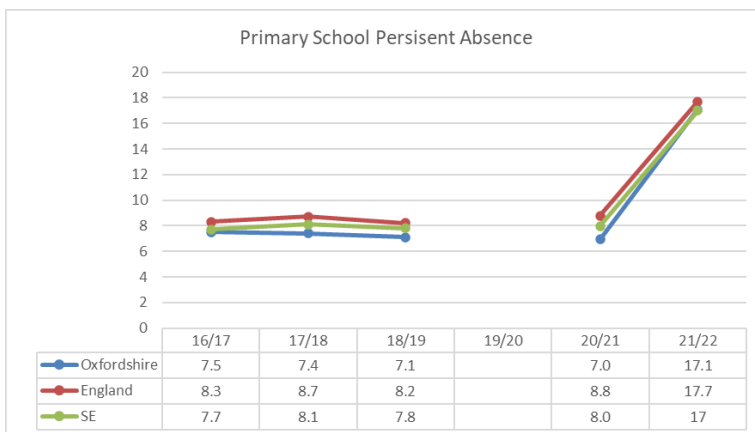
Overall absence -  
**6.4%**  
National – 6.3%

Persistent absence  
**17.1%**  
National – 17.7%

Severe absence  
**0.6%**  
National – 0.6%

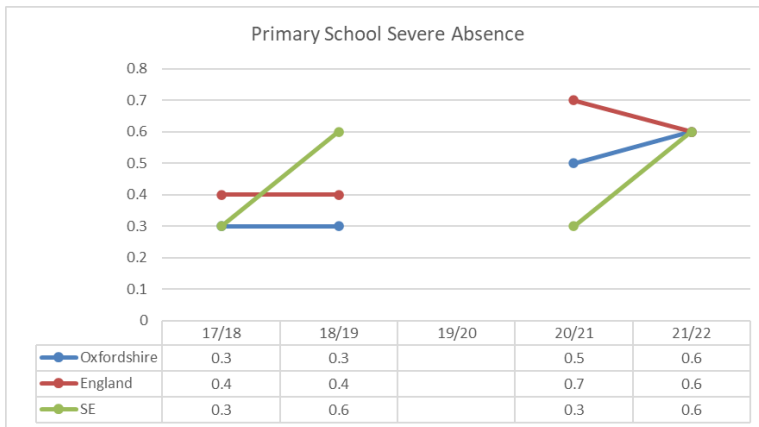
**a. Overall absence**


- 6.4% of sessions were missed in Oxfordshire primary schools due to absence during 2021/22.
- This rate is slightly above (worse) than the national average (6.3%)
- Oxfordshire is placed in the third quartile nationally and ranks 11<sup>th</sup> out of statistical neighbours, having the highest overall absence rate of these LAs.
- 5.3% of sessions were authorised and 1.1% were unauthorised
- Illness remains the most frequent reason for absence – 4.2%

**b. Persistent absence**


- Nationally the persistent absence rate from primary schools increased from 8.8% in 2020/21 to 17.7% in 2021/22
- Persistent absence rates in Oxfordshire primary schools have historically been lower than those nationally and this remains the case, however the County has mirrored the large increases in PA. In 2021/22 17.1% (7,945) pupils were classed as persistent absentees from Oxfordshire primary schools.
- Persistent absence rates in Oxfordshire are placed in the 2<sup>nd</sup> quartile – ranked 68<sup>th</sup> out of 151 local authorities.

### c. Severe Absence



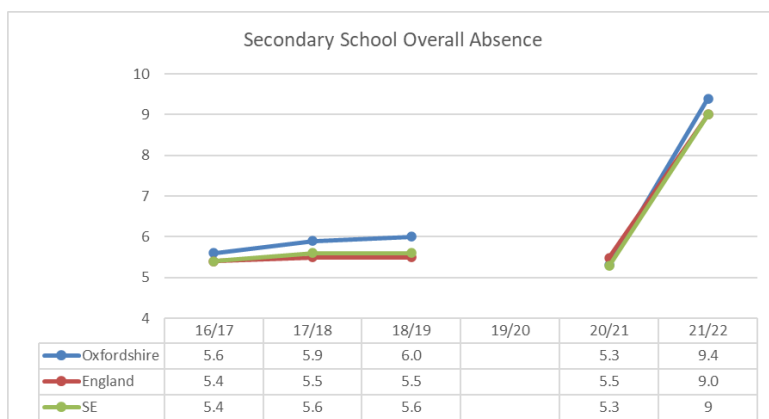
- 0.6% of pupils in primary schools were classed as severely absent during the 2021/22 academic year.
- This is in-line with the national figure.
- In 2021/22 268 pupils were severely absent from Oxfordshire primary schools.
- Oxfordshire is ranked 8<sup>th</sup> out of statistical neighbours and is placed in the 2<sup>nd</sup> quartile nationally.

**SECONDARY SCHOOLS – 2021/22 ACADEMIC YEAR SFR SUMMARY**

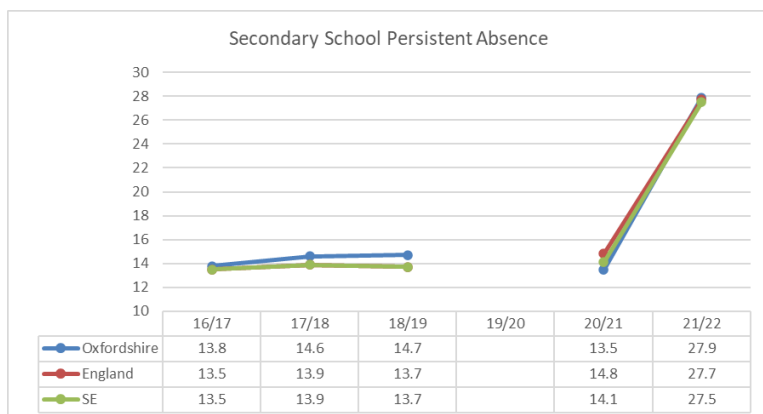
Overall absence -  
**9.4%**  
National – 9.0%

Persistent absence  
**17.1%**  
National – 17.7%

Severe absence -  
**2.9%**  
National – 2.7%

**a. Overall absence**


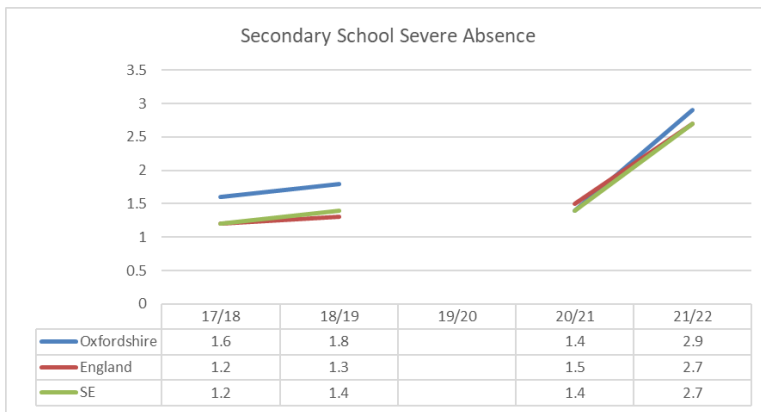
- 9.4 % of sessions were missed in Oxfordshire secondary schools due to absence during the 2021/22.
- Absence rates in Oxfordshire secondary schools were above (worse) than the national average of 9%.
- Oxfordshire now ranks 101st out of 151 local authorities and is placed in the third quartile nationally.
- Oxfordshire continues to rank the lowest out of 11 statistical neighbours having the highest level of absence in secondary schools.

**b. Persistent absence**


- During 2021/22, 27.9% (10,175) of pupils were classed as persistent absentees from Oxfordshire secondary schools. This is just above the national average (27.7%)
- As a result, Oxfordshire is placed in the 2<sup>nd</sup> quartile nationally and ranked 9th compared to statistical neighbours.



### c. Severe Absence



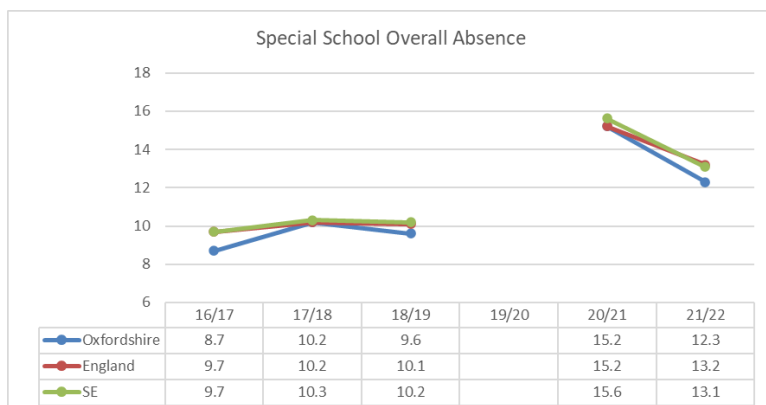
- 2.9% of pupils in secondary schools were classed as severely absent during the 2021/22 academic year.
- This is just above the national average of 2.7%.
- In 2021/22 1,074 pupils were severely absent from Oxfordshire secondary schools.
- Oxfordshire is ranked 9<sup>th</sup> out of statistical neighbours and is placed in the 3<sup>rd</sup> quartile nationally

**SPECIAL SCHOOLS – 2021/22 ACADEMIC YEAR SFR SUMMARY**

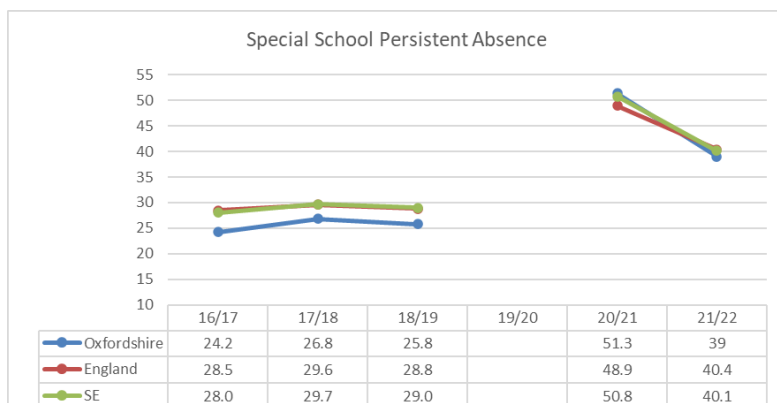
Overall absence -  
**12.3%**  
National – 13.2%

Persistent absence  
**39.0%**  
National – 40.4%

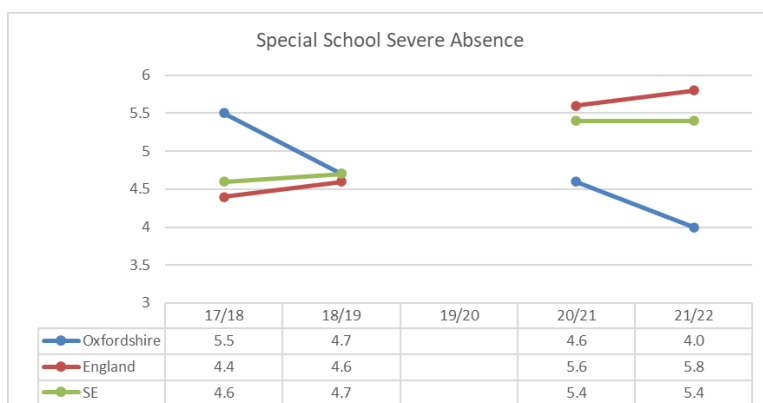
Severe absence -  
**4.0%**  
National – 5.8%

**a. Overall absence**


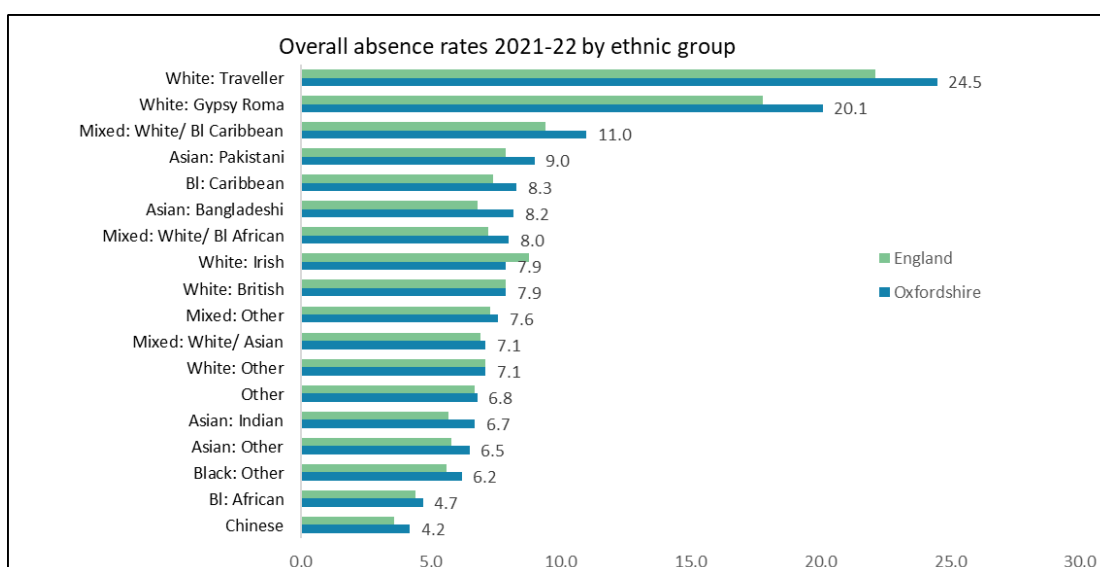
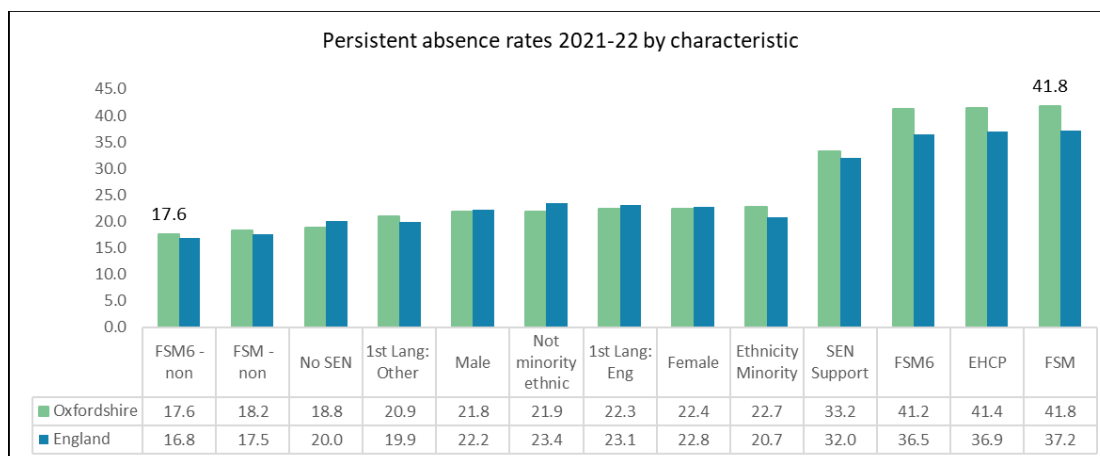
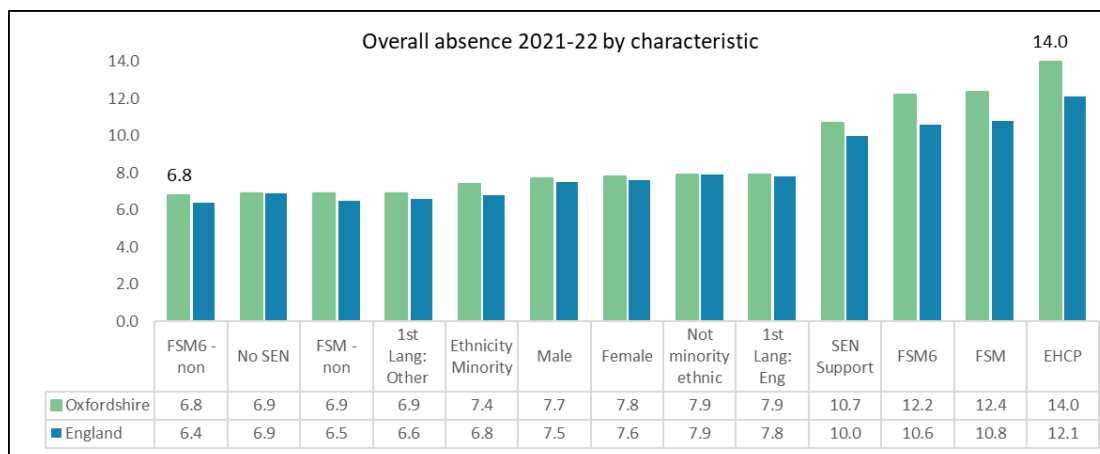
- Absence rates from special schools decreased nationally and in Oxfordshire during 2021/22
- 12.3% of sessions were missed in Oxfordshire special schools due to absence during 2020/21, below that reported nationally.
- Oxfordshire ranks 63rd nationally and 5<sup>th</sup> out of 11 statistical neighbours for this measure.

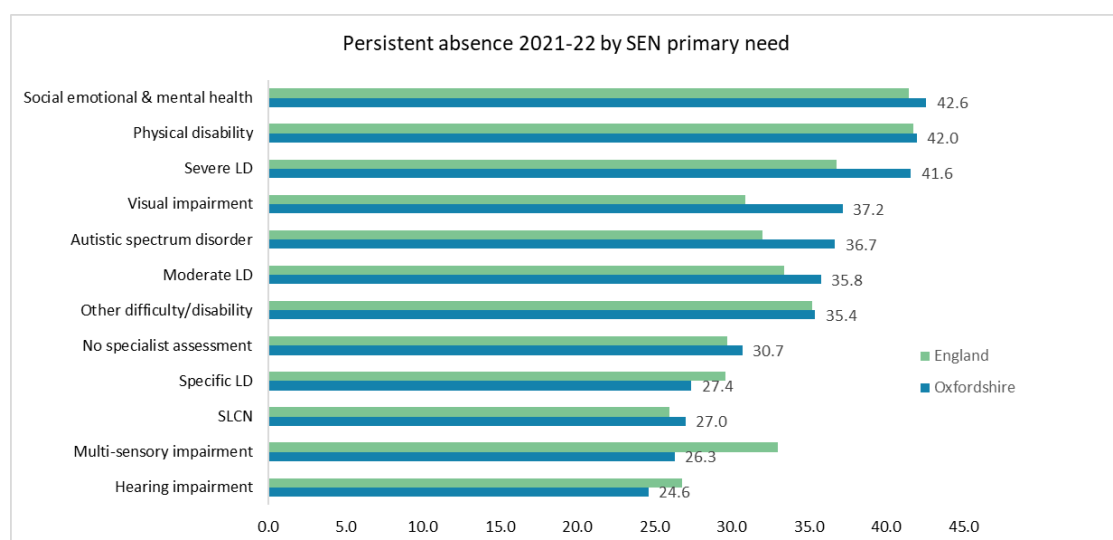
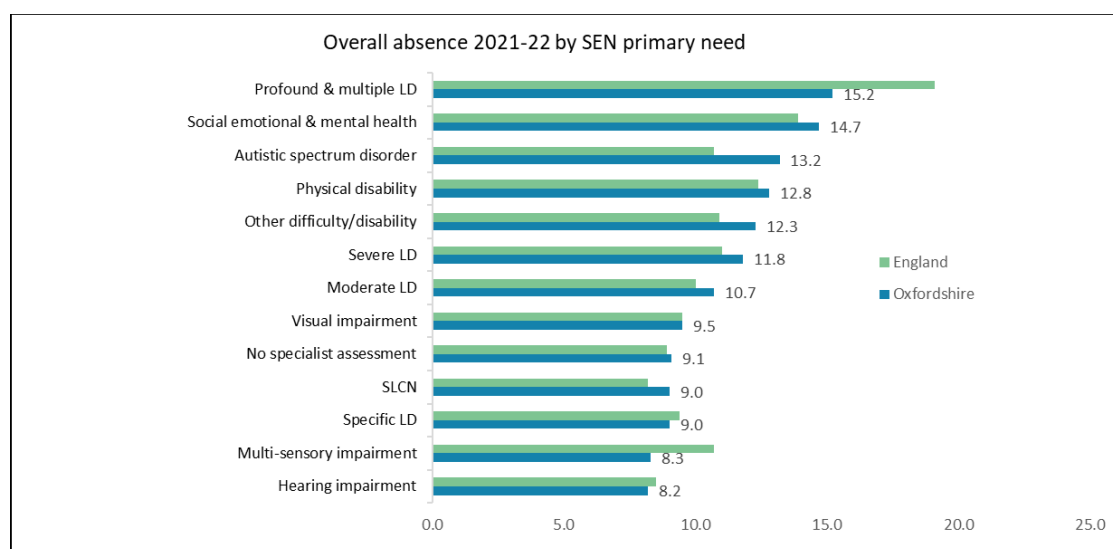
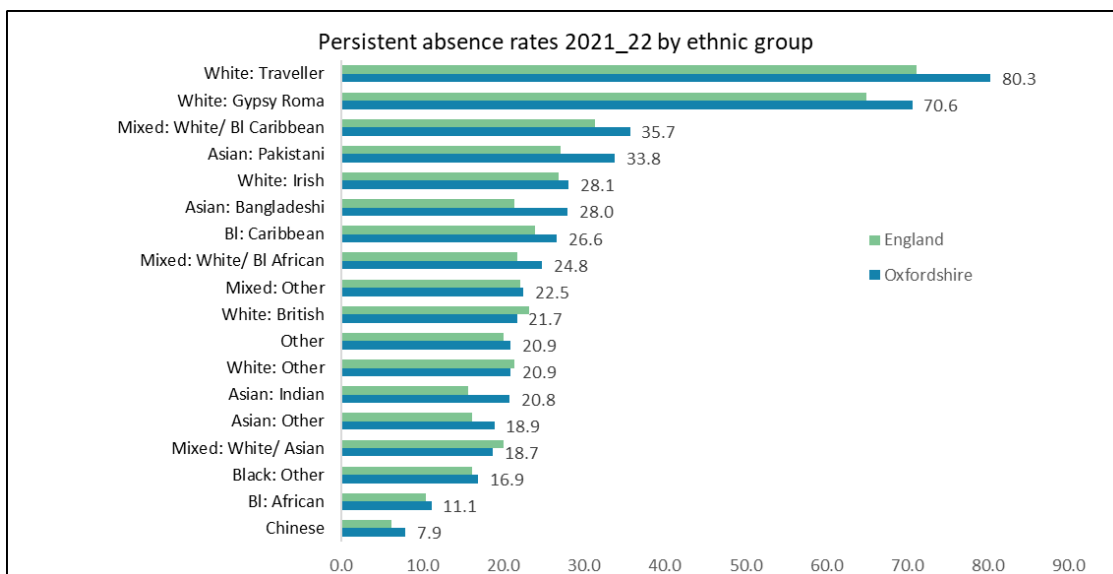
**b. Persistent absence**


- 39% of pupils attending special schools were classed as persistently absent during 2021/22. This equates to 453 pupils.
- This is below (better) than that nationally (40.4%)
- Oxfordshire ranks 66<sup>th</sup> out of 151 local authorities for this measure and 7<sup>th</sup> out of 11 statistical neighbours

**c. Severe Absence**


- 4.0% of pupils in special schools were classed as severely absent during the 2021/22 academic year.
- This is below (better) the national average of 5.8%.
- In 2021/22 46 pupils were severely absent from Oxfordshire special schools.
- Oxfordshire is ranked 6<sup>th</sup> out of statistical neighbours and is placed in the 2<sup>nd</sup> quartile nationally

**ABSENCE BY PUPIL CHARACTERISTICS – 2021/22 ACADEMIC YEAR SFR SUMMARY**




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**Report of the Home to School Transport Policy  
Working Group**

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## **1. Foreword by the Chair**

*Introduction by Chair of the Working Group - Cllr Andy Graham*

The review of the Home to School Transport Policy has been undertaken by Cllr Gregory, Cllr Waine and myself, with the support of officers, to investigate the policy with due regard to making recommendations to the Cabinet to ultimately make improvements where practical and realistic in the context of ever growing costs and budget pressures.

In addition to that, the working group has made every effort to establish where inequities exist, or exceptional circumstances should be highlighted, to ensure that the policy is as inclusive and fair as possible.

However, we have had to be conscious that the policy is laid out by statute and national legislation, and there have been occasions where that could be deemed to conflict with changes which might be deemed reasonable in one area of the county yet would set a case of being iniquitous elsewhere.

However, where discretion in the policy can be applied, we have sought to highlight specific examples to overcome that.

Ultimately, we have made every effort to ensure that the interest of all our children and those that have responsibility of ensuring they get to school and back safely has been at the forefront of our deliberations.

This review is not an attempt to solve all the issues involved but to make supportive recommendations in some of those areas that will make a difference and improve services for residents across Oxfordshire.

Councillor Andy Graham  
Chair of the Home to School Transport Policy Working Group

## **2. Introduction**

1. On 17 February 2022, the People Overview & Scrutiny Committee established a working group with the following terms of reference
  - i. to consider the Home to School Transport Policy and the options for any changes to the policy;
  - ii. to consider the impact on carbon emissions;
  - iii. to consider the equalities implications; and
  - iv. to agree a report and recommendations to the Cabinet for submission to the People Overview & Scrutiny Committee for endorsement.
2. The following Members were appointed to the Working Group:
  - Cllr Andy Graham (Chair)
  - Cllr Kate Gregory
  - Cllr Michael Waine
  - Cllr Juliette Ash (until October 2022)
3. This report will be presented to the People Overview and Scrutiny Committee for endorsement on 30 March, and subsequently to the Cabinet.

## **3. The Working Group's Inquiry**

4. On 7 April 2022, the Working Group held its first meeting, at which it considered a report on catchment areas, heard oral evidence from the Corporate Director – Children's Services and Admissions and Transport Services Manager, and agreed principles for its inquiry.
5. On 3 May 2022, the Working Group agreed a project plan, elected Cllr Graham as its chair and agreed that Cllr Ian Corkin was to have observer status in his capacity as Chair of the People Overview & Scrutiny Committee.
6. On 22 July 2022, the Working Group considered written submissions from Councillors, a report on home to school transport policy, and options to engage stakeholders in its inquiry; and heard oral evidence from the Deputy Director – Education, Admissions and Transport Services Manager and Principal Officer – Road Safety.
7. From August to November 2022, the inquiry was paused due to Member availability.
8. On 18 November 2022, the Working Group considered a report on the After-School Activity Travel Bursary, received an update on the decarbonisation of home to school transport, reviewed financial challenges facing the Home to School Transport budget, discussed discretionary SEND expenditure and the application of the Home to School Transport Policy to split-site schools. The Working Group heard oral evidence from the Corporate Director – Children's Services, Deputy Director of Education, Head of Access to Learning, Admissions and Transport Service Manager, and Team Leader – Supported Transport Services.

9. On 5 January 2023, the Working Group considered Home to School Transport data, a report on the decarbonisation of Home to School Transport, and a report on Independent Travel Training. The Working Group heard oral evidence from the Cabinet Member for Climate Change Delivery and Environment, Corporate Director – Children’s Services, Deputy Director of Education, Head of Access to Learning, Admissions and Transport Service Manager, Director of Highways and Operations, Head of Supported Transport, Climate Action Delivery Manager, Team Leader – Supported Transport Services, and Consultant from Gefleet. The Working Group would like to thank everyone, especially external contributors, for sharing their time and expertise with the Working Group.

## **4. Background**

10. 10. Education Authorities have a duty to provide free school transport to children and young people in certain situations and this is often referred to as Home to School Transport. Oxfordshire is a mostly rural county and the Council provides home to school transport to over 10,000 pupils every year at a cost of over £25 million per year.

### **Home to School Transport – Law and Policy**

11. Home to School Transport in Oxfordshire is delivered in accordance with the relevant legislation and guided by the Council’s policy to enable it to successfully meet local needs. As described under paragraph 17, the Council currently provides home to school transport above and beyond what is required by law.

### **Legislation and statutory guidance**

12. Statutory home to school transport eligibility is prescribed by the Education Act 1996 (the ‘1996 Act’) as amended by the Education and Inspections Act 2006, and education authorities, such as the County Council, must:
- Provide free transport to children under 8 years of age who attend their nearest suitable school if the walking distance to that school exceeds two miles.
  - Provide free transport to children aged 8 to 16 years who attend their nearest suitable school if the walking distance to that school exceeds three miles.
  - Provide free transport if a child is entitled to free school meals or their parents are in receipt of working tax credits and
    - the child is aged 8 to 11 years and attends their nearest suitable school, which is over two miles from their home,
    - the child is aged 11 to 16 years and attends one of their three nearest suitable schools and that is between two and six miles of their home, or
    - the child is aged 11 to 16 and attend a school that is between two and 15 miles of their home and their parents have chosen that school on the grounds of their religion or belief and, having regard to that religion or belief, there is no nearer suitable school.

- Make transport arrangements if a child attends their nearest suitable school and cannot be expected to walk to it because of their special educational needs, disability or mobility problems.
  - Publish an annual transport policy statement specifying the arrangements for the provision of transport or otherwise that the authority considers necessary to make to facilitate the attendance at education or training of all persons of sixth-form age receiving education or training.
  - Make such arrangements for the provision of transport and otherwise as the authority considers necessary to facilitate the attendance of adults – including those with education, health and care plans – at education or training.
13. Local authorities must have regard to the relevant statutory guidance issued by the Department for Education: *Home to school travel and transport guidance (2014)*<sup>1</sup> and *Post-16 transport and travel support to education and training (2019)*<sup>2</sup>.

### **Council Policy**

14. [Oxfordshire County Council's Home to School Transport Policy](#) sets out how it fulfils its home to school transport duties for children in Reception to Year 11.
15. Key principles of the Policy are:
- Free travel to 'nearest school' in excess of statutory walking distance or sub-statutory distance if walking route is assessed as unsafe.
  - Free travel for post-16 children with special educational needs (SEND) to the nearest college or school at which their needs can be met.
  - Providing a 'spare seat' scheme, under which children who are not entitled to home to school transport may apply to use excess home to school transport capacity for a fee.
  - Providing a formal appeals process.
16. Under the Policy, transport is provided using the most cost-effective means – most often a free bus pass.
17. The following elements of the Policy are discretionary:
- Free travel to the nearest suitable education setting for post-16 students.
  - The Spare Seat Scheme.
  - Free travel from RAF Benson to Icknfield Community College.
  - The 'split village' entitlement, whereby children are provided with free travel to the catchment school in villages where (a) at least 20 per cent of addresses are nearest to the catchment school and the rest are nearest to another school and (b) the catchment school is beyond the statutory walking distance or there is no safe walking route.

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<sup>1</sup> [DFE-00501-2014](#)

<sup>2</sup> [DFE-00022-2019](#)

- Free travel to the nearest school in Oxfordshire even though there is a nearer school in an adjoining authority if the school is over the statutory walking distance.
  - The maintenance of free travel for entitled children who move house in Year 11 and continue to attend the same school provided that transport can be provided other than by taxi and the new journey distance is no further than 15 miles.
18. The council also provides free travel to respite care for SEND students and free travel to after-school clubs for SEND students. Such travel is not included in the Home to School Transport Policy and is funded from dedicated budgets administered by the Home to School Transport Team. There is no legal requirement that the council provides such transport.

## 5. Financial Pressures

19. Home to School Transport in Oxfordshire has a yearly budget of £25.5m (2022/23), which, similarly to other areas of the Council and in line with national trends, is facing significant pressures as a result of demographic changes (15% increase in young people aged 5 to 14 between 2011 and 2021)<sup>3</sup> and inflationary pressures. This has resulted in an estimated overspend of £1.2m in the 2022/23 financial year.
20. Currently expenditure on mainstream students is significantly exceeded by expenditure on free travel for SEND students. The average cost to transport a mainstream child is just over £1,100 per year whereas a SEN child typically costs over £6,000 per year. The most significant item of discretionary expenditure is free travel for Post 16 students and this is one of the areas of increasing cost together with Special Schools transport, as the number of eligible pupils is increasing year on year.
21. Given the significant variations in the numbers of pupils per route every year, contracts need to be retendered on a yearly basis (especially on contracts to specialist settings) which in the current economic climate has meant that inflationary pressures have most clearly been seen in this area, with a 30% increase in the cost of some contracts and over 10% increase in the cost of contracts overall.
22. The current trends show decreasing demand in the primary school sector and increasing demand in the secondary school sector. This is likely to continue in the coming years and is also likely to increase costs as transport for secondary school pupils is usually more expensive than primary school, as distances travelled are typically greater, we use larger vehicles and these contracts are costing significantly more at this time.
23. The Working Group considered the geographical distribution of Home to School Transport and noted that most schools with over 100 pupils being transported

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<sup>3</sup> [Oxfordshire Insight](#)

were mainstream secondary, but in terms of special educational needs schools the proportion of pupils transported was very high (i.e. 91 out of 118 pupils in John Watson School are currently transported by the Council). This also tends to be the type of transportation which is most costly.

#### School-run services

24. The Working Group discussed potential options to mitigate these financial pressures and noted that Supported Transport have worked with a number of schools in Oxfordshire to develop provision that best meets local needs.
25. The Working Group noted that the organic development of self-run transport schemes by schools had the capacity to deliver better outcomes and/or reduce costs and suggests that the Council be proactive in exploring the potential for more such schemes and to identify the support schools might seek to do so.

**Recommendation 1: The Council engage with schools regarding whether there are circumstances in which they would consider providing home to school transport for pupils entitled under the Home to School Transport policy.**

#### Changes to the scope of provision

26. Travel to After School Clubs for SEND students is not part of the Home to School Transport Policy, however, the Home to School Transport Team are responsible for authorising expenditure from this £51,000 budget. There is no statutory responsibility for free travel to After School Clubs, and this is a cash limited budget.
27. Similarly, travel to respite care for SEND students is not part of the Home to School Transport Policy. However, the Home to School Transport Team are responsible for authorising expenditure from this £63,400 budget.
28. The legal and policy position is that Post 16 travel should only be provided at the beginning and end of the school/college day, but it has been common for transport to be provided on a bespoke basis to reflect course timings. This comes at a considerable cost to the Council and the Working Group supports the plans that from September free travel is provided only at the beginning and end of the school/college day, which is estimated to save the Council £100,000 per year.

**Recommendation 2: Home to School Transport only be provided for post-16 students at the beginning and end of a school day where that delivers financial efficiency.**

## **6. Discretionary School Transport (Spare Seats Scheme)**

29. Parents have a legal duty to make necessary arrangements to ensure that their children attend school regularly, and the Council only has a requirement to

provide Home to School Transport for eligible children as set out in paragraph 12 above.

30. Often the provision of home to school transport for entitled children creates surplus capacity (i.e. spare seats on a bus) and the Council operates a Spare Seats Scheme which enables this surplus capacity to be used by unentitled children.
31. The prices charged by the Council for discretionary home to school transport are lower than the costs to the Council, for example in September 2022 the average cost of a seat was approximately £800-£900, and the over 3-mile spare seat fare was £733 for the year. This means that these seats are effectively subsidised and increases in discretionary capacity would result in an increase in costs to the Council.
32. The Working Group considered the possibility of adjusting routes to ensure that all spare seats are used effectively, which would have the benefit of increasing the provision of Home to School Transport to pupils, whilst simultaneously reducing overall costs to the Council.
33. Selling spare seats that arise opportunistically is a simple and fair countywide approach to supporting families, being environmentally friendly while making better use of spare capacity, and the Working Group recognises that adjusting routes to create spare capacity may be difficult to develop and apply fairly in a countywide policy that does not increase costs to the local authority. The Working Group therefore recommends the implementation of a pilot scheme to consider the principle and viability of route adjustment to increase the take-up of spare seats.

**Recommendation 3: The Council pilot adjusting a small number of Home to School Transport routes to fill as many unfilled spare seats as practicable.**

34. Given the significant financial pressures facing the Council, the Working Group agreed that spare seats should be offered “at cost” as a fair way of ensuring that extra capacity remains available while mitigating the cost pressures facing this scheme.
35. However, the Working Group recognises that it will be important to fully consider all factors influencing the cost of routes, as well as the administrative impact of amending the scheme, for example by the addition or amendment of price bands.

**Recommendation 4: The Council’s Home to School Transport Policy be amended so that spare seat prices are commensurate with the cost of providing them, including through the introduction of further price bands which better align with the costs of different routes**



## 7. Geographic Considerations and Split-Site Schools

36. Oxfordshire is a mostly rural county and this reality has an impact on the provision of home to school transport outside Oxford City and the major urban areas of the county.
37. There are three schools in Oxfordshire with campuses on two locations (referred to as 'split-site schools'), Lord Williams School, Cherwell School, and King Alfred's School. All three schools have campuses dedicated to different year groups (lower and upper school), and this can have implications on the entitlement of pupils as set out in paragraph 12 (i.e. where one of the sites is within the statutory two miles walking distance, but the other site is not).
38. At present the distance is calculated based on the primary site where a pupil begins the majority of their education, and the Working Group discussed how there may be occasions where the primary site changes (i.e. as pupils progress years) and this may result in the primary site subsequently being over two miles away from a pupil's residence, but the entitlement being calculated based on the previous site which is closer, an inconsistency which the Working Group agreed should be remedied.

**Recommendation 5: The Council reassess Home to School Transport entitlement when a child begins to receive the majority of their tuition at a different site of a split-site school to that in relation to which their transport entitlement was originally assessed. The entitlement to be re-evaluated when they move to the second site or at the start of their tuition, taking both sites into consideration and planning accordingly.**

39. Oxfordshire's demographics are changing and growing. Between 2011 and 2021 the county's population increased by 71,500 residents, from 653,800 to 725,300, an increase of 10.9%.<sup>4</sup> This increase in residents has been accompanied by an increase in dwellings and the associated infrastructure, including school places, sometimes in new schools.
40. Projections show that the county's population is expected to continue increasing with several new schools planned and this can create inconsistent arrangements for families where a new school has been built and is now the closest school where this may not have been the case in previous years. Although a rare occurrence, such situations can create difficult conditions for families and the Working Group agreed that possible exceptions and transitional arrangements should be explored where new schools have implications for the statutory distance but sticking to the letter of the policy could have negative consequences for families, for example resulting in two siblings attending different schools where it may be more convenient for them to attend the same school.

**Recommendation 6: The Council look at possible exceptions and transitional arrangements to provide spare seats to children if a new**

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<sup>4</sup> [Oxfordshire Insight](#)

**school has become the nearest available, but one or more siblings attend the previously nearest school.**

## **8. Walking Route Safety**

41. There is an expectation in law that, where necessary, a child will be accompanied to school by a responsible person, such as a parent or other adult, if there is a safe walking route available. Children of statutory school age are eligible for free travel to the nearest available school to their address even if it is less than the statutory walking distance, if it would not be safe for a child accompanied by an adult to walk from the home to the school. If the route is subsequently determined to be safe to walk the free transport is discontinued.
42. Route Assessments are carried out by a member of the Traffic and Road Safety Team, in accordance with Oxfordshire County Council's Home to School Travel and Transport Policy, the statutory guidance issued by the Secretary of State in 2014 and the Road Safety manual 'Assessment of Walked Routes to School' which is issued by Road Safety GB.
43. The shortest publicly available route may include:
  - Footpaths
  - Shared footpath/cycle tracks
  - Bridleways and other pathways
  - Recognised roads
  - Paths along trunk roads
  - Footpaths along which there is a permissive right of way
44. Routes are not classed as unavailable solely due to any of the following factors:
  - Lonely routes
  - Routes that pass close to canals, rivers, ditches, lakes or ponds
  - Routes that require railway crossings if a suitable authorised crossing is present
  - The absence of street lighting
45. At present the route safety assessment does not include:
  - Local weather conditions
  - Temporary surface conditions such as mud or puddles
  - Difficult terrain and the arduousness of the route
46. The Working Group discussed how some routes deemed safe and available can become impassable for a significant amount of time, for example where a river or stream regularly floods in winter, and such factors should be taken into account when reviewing routes. At present assessments are not regularly reassessed but there may be occasions where circumstances have changed materially since an assessment was carried out and the Council should regularly reassess routes (i.e. every few years) as a matter of best practice. The Working Group also discussed the perceived lack of transparency on how routes are assessed and what information is used as part of the assessment. The Working

Group agreed that it would be beneficial to improve the transparency of the process, including consultation with councillors.

**Recommendation 7: That walking route safety assessments are regularly and consistently reassessed where circumstances may have changed, ensuring councillors are consulted (i.e. at localities meetings) and that data on assessments is made publicly available. Route safety assessments should also consider both short and long term weather conditions.**

## **9. Independent Travel Training**

47. Independent Travel Training aims to assist SEND students to gain valuable transferable knowledge and skills enabling them to travel safely and independently, whether that be walking, taking a bus, a train or cycling. The programme also aims to familiarise the student with their local home and school community and can result in significant cost-savings for the Council.
48. Oxfordshire County Council commenced a programme of Independent Travel Training in November 2019. The programme was suspended between March 2020 and June 2021 due to Covid 19, and has since resumed.
49. The Council currently employs one independent travel trainer with the intention of training schools (train the trainer) to use a structured programme developed by the Council that allows them to train a student on aspects relating to independent travel. There are currently 73 students in the programme being trained by schools and to date 23 students have been trained.
50. In total the scheme has cost £139,640 and achieved an estimated £186,000 savings based on the cost of transporting a student on OCC arranged transport estimated at £6,000 per student per annum, meaning that the scheme has achieved savings of £46,360 over its lifetime and has delivered benefits to the students trained.
51. The Working Group reflected that independent travel training is a valuable programme with eminently desirable aims, such as:
  - Gain an understanding of road safety theoretically and practically in a safe way
  - Develop increased self-esteem, confidence, and resilience
  - Enhance their quality of social engagement
  - Develop mathematical & literacy skills (i.e. timetables, money, etc.)
  - Access work experience, training, further education or work independently
  - Increase their risk assessment skills
52. In addition to benefits to the pupils, the programme also has the potential to deliver further savings to the County Council based on its existing performance and the Working Group agreed that it would be beneficial to expand the programme to empower more students and deliver the programme's benefits.

**Recommendation 8: The Council to explore investing to save in supporting independent travel by increasing the budget, exploring delivery models and recruiting more independent travel trainers.**

## **10. Transport Eligibility Appeals**

53. Home to School Transport and Travel Guidance 2014 states that local authorities should have in place both complaints and appeals procedures for parents to follow should they have cause for complaint about the service or if they wish to appeal about the eligibility of their child for travel support.
54. The appeals process should be a clear and transparent two stage process for parents who wish to challenge a decision about:
  - The transport arrangements offered
  - Their child's eligibility
  - The distance measurement in relation to statutory walking distances
  - The safety of the route
55. The transport appeal process used in Oxfordshire follows the framework outlined in the Home to School Transport and Travel Guidance 2014.
56. Stage One is a review by a senior officer and in Oxfordshire this is the Admissions and Transport Services Manager.
57. A parent has 20 working days from receipt of the local authority's home to school transport decision to make a written request asking for a review of the decision. The written request should detail why the parent believes the decision should be reviewed and give details of any personal and/or family circumstances the parent believes should be considered when the decision is reviewed.
58. Within 20 working days of receipt of the parent's written request a senior officer reviews the original decision and sends the parent a detailed written notification of the outcome of their review, setting out:
  - The nature of the decision reached
  - How the review was conducted
  - Information about other departments and/or agencies that were consulted as part of the process.
  - What factors were considered
  - The rationale for the decision reached
  - Information about how the parent can escalate their case to Stage Two (if appropriate)
59. Stage Two of the appeals process is review by an independent appeal panel. A parent has 20 working days from receipt of the Local Authority's Stage 1 written notification of the result of the Stage 1 review to make a written request to escalate the matter to Stage 2.

60. Within 40 working days of receipt of the parents request for a Stage Two appeal an independent appeal panel needs to consider written and verbal representations from both the parent and officers involved in the case and then gives a detailed written notification of the outcome (within 5 working days), setting out the same information as during Stage One, with the addition of:
- Information about the parent's right to put the matter to the Local Government Ombudsman
61. Between 1 March 2021 and 28 February 2022 a total of 285 appeals were submitted, 50 were SEND cases and 235 were mainstream cases.
62. Of the SEND cases, 8 were eligible for free travel, 23 had no right to appeal and 19 had a Stage 1 processed. Of the Mainstream appeals, 184 were not eligible to appeal, 39 were eligible for free travel and 12 had a Stage 1 review processed.
63. A total of 9 Stage 2 appeals were submitted, 5 were SEND cases and 4 were Mainstream. Of the SEND appeals, 1 was awarded, 2 were awarded in part, 1 was refused, and 1 was adjourned. Of the Mainstream appeals, 3 were awarded and 1 was refused.
64. The Working Group noted that a substantial proportion of appeals were upheld and that in many cases the original decision was due to the correct information not having been submitted. The Working Group agreed that learning from the appeals process could be used to improve the Council's guidance to help the submission of correct and relevant information earlier in the process.

**Recommendation 9: Feedback from transport eligibility appeals to be used to improve digital capabilities (communications, guidance and data collection) and to improve outcomes.**

## **11. Decarbonisation of School Transport**

65. The Working Group considered the Council's ambition as set out in the work commissioned on decarbonising the external market for Home to School Transport services that "Oxfordshire County Council wishes to reach a position where all its tendered supported transport services specify carbon neutrality as soon as practically possible", an ambition which the Working Group supported. As of 2019, the carbon footprint of the 770 vehicles used by or on behalf of OCC was estimated at 4,200 tonnes CO<sub>2</sub>e.
66. The Working Group heard how OCC wants to understand how it can influence the market to reach a position of carbon neutrality by specifying higher vehicle standards in its tender documents and incentivising the use of cleaner vehicles and practices through its contract award mechanisms. OCC also wishes to understand the likely cost over and above the 'status quo' position, how it can measure progress towards targets and indeed what those targets should be. As such the Council would like to understand costs according to different scenarios. By taking this action, OCC hopes to influence the taxi and coach industry as a

whole to reduce its carbon emissions and also to establish best practice for others local authorities to follow.

67. The Council is currently working to an ambitious timetable:
- Easter 2025 **new** contracts which can be fulfilled with a car-based vehicle (hackney cab or private hire) will be expected to use of a zero emission or ultra-low emission vehicle
  - Easter 2027 **all** contracts which can be fulfilled with a car-based vehicle (hackney cab or private hire) will be expected to use of a zero emission or ultra-low emission vehicle
  - Easter 2027 **new** contracts which can be fulfilled with a MPV or small minibus (up to 3.5 tonnes GVW) will be expected to use a zero emission or an ultra-low emission vehicle
  - Easter 2030 **all** contracts using vehicles under 3.5 tonnes GVW will be required to use a zero-emission vehicle or an ultra-low emission vehicle operating in zero emission mode for the while of the contracted route.
68. The Working Group positively welcomed the Council's ambition, report on progress and its discussion with the Cabinet Member.
69. The Working Group discussed the importance of consulting with contractors to ensure that they have the opportunity to transition to low-emission vehicles. The Working Group also discussed the importance of ensuring policy and targets work together and the need for the Council to demonstrate ambition while also being pragmatic towards the realities of operators and the potential financial implications of change.
70. The working group heard how this work is being picked up at the Climate Action Program Board and how recommendations from the Working Group and Committee can feed into that forum.

## 12. Conclusion

71. The Working Group has made a total of 9 recommendations with the aim of improving Home to School Transport in Oxfordshire.
72. The Working Group recognised the pressures faced by Home to School Transport in Oxfordshire and hopes its recommendations will help this service become even more equitable and sustainable long term.

Councillor Andy Graham  
Chair of the Home to School Transport Policy Working Group

Contact Officer: Marco Dias, Interim Scrutiny Officer,  
[marco.dias@oxfordshire.gov.uk](mailto:marco.dias@oxfordshire.gov.uk)

March 2023

Draft

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**Action and Recommendation Tracker  
People Overview and Scrutiny Committee**

Councillor I Simpson, Chair | Marco Dias Scrutiny Officer, marco.dias@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete
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**Recommendations**

Meeting date	Item	Recommendation	Responsible person	Completion date	Last reviewed	Update/response
16/06/22	VCS Strategy	That the Council uses the forthcoming work by the consultation and engagement team to seek informed views on children and young people on the draft voluntary sector strategy.	Claire Taylor and Cllr Lygo			Response provided by Cabinet (Accepted). <b>Ongoing.</b> Engagement is undertaken with children and young people on an ongoing basis through face to face and online channels to provide opportunities for them to have their say on key issues.

KEY	No progress reported	In progress	Complete
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12/01/23	SEND Finances	That the Council investigate the possibility of working with neighbouring Local Authorities to increase local provision of SEND services.	Kevin Gordon and Cllr Brighthouse			Awaiting response from Cabinet
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## Actions

Meeting date	Item	Action	Responsible person	Completion date	Last reviewed	Update/response
16/6/22	Digital Inclusion	That a review of the Digital Inclusion Action Plan be included for the Committee's first meeting in the 23/24 municipal year	Tom Hudson/Claire Taylor	June 23		Scheduled for first meeting of the Committee on 15 June 2023
10/11/22	Children's & Adult's Social Care Workforce	Director for Children's Services and the Interim Corporate Director of Adult Social Care provide data on the relative cost of losing internal workforce staff to agencies. This is to include the in-house hourly rate in comparison to the agency hourly rate.	Kevin Gordon and Karen Fuller			Shared 21/03/2023
12/01/23	Unpaid Carers Services	Officers to provide information on how quickly a school was informed of a	Kevin Gordon and Karen Fuller			

KEY	No progress reported	In progress	Complete
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		young carer once this was identified.				
12/01/23	Unpaid Carers Services	Officers to provide more details on any training programmes / awareness schemes relating to young carers	Kevin Gordon and Karen Fuller			
12/01/23	Unpaid Carers Services	The Committee to be provided with further information on the breakdown of the types of calls received by the new Carers Line.	Kevin Gordon and Karen Fuller			
12/01/23	SEND Finances	Officers to provide the Committee with a breakdown of the funding model for the bids for the two special free schools.	Kevin Gordon			
12/01/23	SEND Finances	Officers to provide the Committee with information as to whether there was the capacity with S106 funding to expand existing special schools in order to increase places	Kevin Gordon			
12/01/23	SEND Finances	Officers to set out numbers on list of SEND independent school providers.	Kevin Gordon			
12/01/23	SEND Finances	Council response to the Parent Carer Forum (which was being included in a	Kevin Gordon			

KEY	No progress reported	In progress	Complete
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		newsletter for parents) to be provided to the Committee.				
12/01/23	Work Programme	That the Terms of Reference of the Education Commission be circulated to the Committee.	Kevin Gordon			Terms of Reference circulated on 23/02/23
12/01/23	Work Programme	That an item on the new Homelessness Strategy / Oxfordshire Homelessness Alliance be added to the Work Programme	Marco Dias			Item added to the work programme

**Work Programme 2022/23  
People Overview and Scrutiny Committee**

Cllr N Simpson Chair | Marco Dias, Scrutiny Officer, [marco.dias@oxfordshire.gov.uk](mailto:marco.dias@oxfordshire.gov.uk)

**COMMITTEE BUSINESS**

Topic	Relevant strategic priorities	Purpose	Type	Report Leads
<b>30 March 2023</b>				
SEND Performance, Practice, Support and Mitigation Activity	Create Opportunities for children and young people to reach their full potential	In-depth look at the provision of SEND services. Opportunity for residents to air their concerns.	Overview and Scrutiny	Cllr Brighthouse Kevin Gordon Hayley Good Kate Bradley
Feedback from Education Commission & Educational Attainment	Create Opportunities for children and young people to reach their full potential	Update from the Education Commission  22/23 exam results and EYFS and Key Stages 1 & 2 attainment data (spliced by school type and learner disadvantage) - Performance standards across all tiers of school – Primary to A level	Overview and Scrutiny	Cllr Brighthouse Kevin Gordon Gail Tolley
<b>15 June 2023</b>				

Review of the Digital Inclusion Action Plan	Tackle inequalities in Oxfordshire  Work with local businesses and partners for environmental, economic and social benefit.	To review progress made against actions in the Digital Inclusion Action Plan over the last year, and to consider the degree to which the actions contributed to the achievement of their intended objectives.	Overview and Scrutiny	Cllr G Phillips Claire Taylor
Children's Social Care Placement Sufficiency, Market Management and Fostering	Create Opportunities for children and young people to reach their full potential	To understand placements for Children in Care, including what the Council is doing to ensure good value for money, placements near home and how the Council's actions are improving outcomes for Children in Care.	Overview and Scrutiny	Cllr L Brighthouse Kevin Gordon
Adult Social Care Demand Management and Assurance	Prioritise the Health and Wellbeing of Residents	To understand trends in performance.	Overview and Scrutiny	Cllr T Bearder Karen Fuller
<b>14 September 2023</b>				
<b>9 November 2023</b>				
<b>18 January 2024</b>				

**ITEMS TO SCHEDULE**

<b>ITEMS TO SCHEDULE</b>				
Food Strategy Action Plan	Tackle Inequalities in Oxfordshire  Prioritise the health and wellbeing of residents		Scrutiny	
Homelessness Strategy / Oxfordshire Homelessness Alliance	Tackle Inequalities in Oxfordshire  Prioritise the health and wellbeing of residents		Scrutiny	
Covid catchup	Create Opportunities for children and young people to reach their full potential	To review covid catchup support for school pupils. Update on covid issues and how they have been addressed.	Scrutiny	Cllr L Brighthouse Kevin Gordon

**SUB GROUP / WORKING GROUP**

<b>SUB GROUPS / WORKING GROUPS</b>				
<b>Name</b>	<b>Relevant strategic priorities</b>	<b>Description</b>	<b>Outcomes</b>	<b>Members</b>

Education Special Meeting with Regional Schools Commissioner, ESFA/OFSTED  Ahead of relevant item at March meeting	Create Opportunities for children and young people to reach their full potential	To understand the 'health' of Oxfordshire's schools.	To ensure better outcomes and strong performance  To hold to account	Cllr M Waine – lead
The Youth Offer for Oxfordshire  (Date TBC)	Tackle Inequalities in Oxfordshire  Create Opportunities for children and young people to reach their full potential	To evaluate new developments in youth provision across Oxfordshire	To ensure better outcomes	TBC
Oxfordshire Family Centres  (Date TBC)	Tackle Inequalities in Oxfordshire  Create Opportunities for children and young people to reach their full potential	To assess current provision and the impact of transition funding.	To ensure better outcomes	Cllr Simpson acting lead – lead TBC

**BRIEFINGS FOR MEMBER INFORMATION**

BRIEFINGS				
Name	Relevant strategic priorities	Description	Outcomes	Members





**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**April - July 2023**

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Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: 6 March 2023



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Jenny Hannaby</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality <i>Councillor Mark Lygo</i>	Public Health; Covid Renewal; Voluntary Sector; Equalities

## The Forward Plan

### Cabinet Meetings

#### 21 March 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>A40 Access to Witney - Compulsory Purchase Order and Side Road Orders</b> (Ref: 2022/012)</p> <p>To seek approval of the Statement of Reasons and Orders Plans and approval to make the Compulsory Purchase and Side Road Orders.</p>	Cabinet (21 March 2023)	Yes - Affects more than 1 division	Yes - Category 2 - Annex	N/A	<p>Decision due date for Cabinet changed from 26/04/2022 to 24/05/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 24/05/2022 to 21/06/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 21/06/2022 to 19/07/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 19/07/2022 to 20/09/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 20/09/2022 to 18/10/2022.</p>	Cabinet Member for Travel & Development Strategy	Amro Hajhamdou, Project Manager	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					<p>Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 18/10/2022 to 15/11/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 15/11/2022 to 20/12/2022. Reason: Further delays by 3rd party suppliers have impacted the delivery of required output. It is anticipated a final reviews of documents will be required with the 3rd party suppliers with additional work potentially required.</p> <p>Decision due date for Cabinet changed from 20/12/2022 to 21/02/2023. Reason: Further work required by Oxfordshire County Council and Third Party supplier(s).</p> <p>Decision due date for Cabinet</p>			

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					changed from 21/02/2023 to 21/03/2023. Reason: Further work required by third party suppliers in light of changes to CPO documentation.			
<b>Capital Programme Monitoring Report - January 2023</b> <i>(Ref: 2022/159)</i>  Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet <i>(21 March 2023)</i>	Yes - Affects more than one division and Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<b>Cost of Living Support Measures</b> <i>(Ref: 2023/007)</i>  To agree further support measures for residents in the Cost of Living Crises.	Cabinet <i>(21 March 2023)</i>	Yes - Affects more than one division and revenue expenditure > £500,000	None	Service departments, City and District Councils, Voluntary and Community Sector organisations.		Cabinet Member for Finance	Robin Rogers, Programme Director (Partnerships and Delivery) Tel: 07789 923206	Corporate Director Customers, Organisational Development & Resources
<b>Highways contract procurement - preferred model for approval</b> <i>(Ref: 2022/249)</i>	Cabinet <i>(21 March 2023)</i>	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Highway Management	Phil Whitfield, Principal Officer (Service Improvement)	Corporate Director Environment & Place

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Approval to procure the preferred highways maintenance delivery model for the 2025 highways maintenance contract.							Tel: 07741 607809	
<b>Oxfordshire Housing and Growth Deal Update</b> <i>(Ref: 2022/248)</i> Cabinet to approve the Oxfordshire Housing and Growth Deal Programme.	Cabinet <i>(21 March 2023)</i>	Yes - Capital Expenditure >£1m	None	Consultation with the Future Oxfordshire Partnership (including the Districts and City Council).	Decision due date for Cabinet changed from 24/01/2023 to 21/02/2023. Reason: Further work required.  Decision due date for Cabinet changed from 21/02/2023 to 21/03/2023. Reason: Further work required.	Cabinet Member for Travel & Development Strategy	John McLauchlan, Head of Infrastructure Planning Office Tel: 07554 103512	Corporate Director Environment & Place
<b>Oxfordshire Inclusive Economy Partnership and Charter</b> <i>(Ref: 2023/008)</i> To sign up to the Oxfordshire Inclusive Economy Charter.	Cabinet <i>(21 March 2023)</i>	Yes - Affects more than 1 division	None	N/A		Leader	Chloe Taylor, Interim Head of Strategy	Corporate Director Customers, Organisational Development & Resources
<b>Business Management &amp; Monitoring Report - December 22 / January</b>	Cabinet <i>(21 March 2023)</i>	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate	Corporate Director Customers,



## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>23</b> <i>(Ref: 2022/160)</i>  To note and seek agreement of the report.							Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Organisational Development & Resources, Director of Finance
<b>Market Sustainability Plan</b> <i>(Ref: 2023/045)</i>  Cabinet is asked to note and approve the final Market Sustainability Plan.	Cabinet <i>(21 March 2023)</i>	No	None	Engagement with Care providers.		Cabinet Member for Adult Social Care	Pippa Corner, Deputy Director Commissioning	Corporate Director of Adult Social Care
<b>Proposal From OUFC to OGD As Landowner: Engagement and Communications Strategy, Timeframe and Memorandum of Understanding</b> <i>(Ref: 2023/046)</i>  To agree the engagement and communications strategy, agree the memorandum of understanding (MoU) and note the timetable.	Cabinet <i>(21 March 2023)</i>	No	None	N/A		Cabinet Member for Finance	Claire Taylor, Corporate Director Customers, Organisational Development & Resources Tel: 07919 367072	Corporate Director Customers, Organisational Development & Resources
<b>Treasury Management 3rd Quarterly Report</b> <i>(Ref: 2022/189)</i>	Cabinet <i>(21 March 2023)</i>	No	None	N/A	Decision due date for Cabinet changed from 24/01/2023 to	Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel:	Director of Finance

### The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Cabinet is asked to note the report and recommend Council to note the council's treasury management activity for the third quarter of 2022/23.					21/03/2023. Reason: Further work required.		07917 262935	
<b>Workforce Report and Staffing Data – Quarter 3 - October to December 2022</b> (Ref: 2020/161)  Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.	Cabinet (21 March 2023)	No	None	N/A		Cabinet Member for Corporate Services	Joanne Pitt, Interim Director of HR	Corporate Director Customers, Organisational Development & Resources

### 18 April 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Capital Programme Approvals - April 2023</b> (Ref: 2023/004)	Cabinet (18 April 2023)	Yes - Affects more than one division	None	N/A		Cabinet Member for Finance	Belinda Dimmock-Smith, Capital	Director of Finance

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Report on variation to the capital programme for approval (as required).		and Capital Expenditure >£1m					Programme Manager Tel: 07868 714303	
<p><b>Central Oxfordshire Travel Plan - programme information</b> (Ref: 2022/237)</p> <p>To note the programme for delivery of the Central Oxfordshire Travel Plan.</p>	Cabinet (18 April 2023)	Yes - Affects more than 1 division	None	Consultation was undertaken on the the Central Oxfordshire Travel Plan which was reported to Cabinet on 29 November 2022.	<p>Decision due date for Cabinet changed from 24/01/2023 to 21/02/2023. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 21/02/2023 to 18/04/2023. Reason: Further work required.</p>	Cabinet Member for Travel & Development Strategy	Joanne Fellows, Growth Manager (Central) Tel: 07990 368897	Corporate Director Environment & Place
<p><b>ERP Programme Outline Business Case</b> (Ref: 2023/029)</p> <ul style="list-style-type: none"> <li>To seek approval for the outline business case to deliver a transformation of the back-office finance, procurement and HR &amp; payroll</li> </ul>	Cabinet (18 April 2023)	Yes - Revenue Expenditure > £500,000	Commercial sensitivity	N/A		Cabinet Member for Finance, Cabinet Member for Corporate Services	Tim Spiers, Director of Digital & IT Tel: 07753 243223	Corporate Director Customers, Organisational Development & Resources

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>services, which are currently provided by Hampshire County Council via the shared services partnership.</p> <ul style="list-style-type: none"> <li>• To seek approval to progress the procurement stage.</li> <li>• To seek approval for the required funding to prepare for and deliver the procurement stage.</li> </ul>								
<p><b>HIF2 A40 Programme Revised Strategy</b> (Ref: 2023/001)</p> <p>Approve revised scheme for A40 Programme.</p>	<p>Cabinet (18 April 2023)</p>	<p>Yes - Capital Expenditure &gt;£1m</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 21/03/2023 to 18/04/2023. Reason: further work required.</p>	<p>Cabinet Member for Travel &amp; Development Strategy</p>	<p>Olu Solola, Programme Lead</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Delegated Powers Report for January to March 2023</b> (Ref: 2022/188)</p>	<p>Cabinet (18 April 2023)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096</p>	<p>Director of Law &amp; Governance</p>

### The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny cap in.								

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 23 May 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Capital Programme Approvals - May 2023</b> <i>(Ref: 2023/005)</i>  Report on variation to the capital programme for approval (as required).	Cabinet <i>(23 May 2023)</i>	Yes - Affects more than one division and Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Belinda Dimmock-Smith, Capital Programme Manager Tel: 07868 714303	Director of Finance

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Appointments 2023/24</b> <i>(Ref: 2022/221)</i>  To consider Member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.	Cabinet <i>(23 May 2023)</i>	No	None	N/A		Leader	Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096	Director of Law & Governance

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20 June 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Capital Programme Monitoring Report - April 2023</b> <i>(Ref: 2023/002)</i>  Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.	Cabinet <i>(20 June 2023)</i>	Yes - Affects more than one division and Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Belinda Dimmock-Smith, Capital Programme Manager Tel: 07868 714303	Director of Finance
<b>Business Management &amp; Monitoring Report -</b>	Cabinet <i>(20 June</i>	No	None	N/A	Decision due date for Cabinet changed from	Cabinet Member for	Louise Tustian, Head of Insight &	Corporate Director

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>February / March 2023: Annual Report and Provisional Revenue Outturn 2022/23</b> (Ref: 2022/220)</p> <p>To note and seek agreement of the report.</p>	2023)				23/05/2023 to 20/06/2023. Reason: the finance year end position will not be ready in time for May.	Finance	Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Customers, Organisational Development & Resources, Director of Finance
<p><b>Provisional Capital Outturn 2022/23</b> (Ref: 2022/251)</p> <p>To note the performance against the capital programme for 2021/22 as set out in the report.</p>	Cabinet (20 June 2023)	No	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p><b>Workforce Report and Staffing Data - Quarter 4 - January-March 2023</b> (Ref: 2022/252)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (20 June 2023)	No	None	N/A		Cabinet Member for Corporate Services	Joanne Pitt, Interim Director of HR	Corporate Director Customers, Organisational Development & Resources

The Forward Plan

**18 July 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Capital Programme Approvals - July 2023</b> (Ref: 2023/030)</p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet (18 July 2023)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Belinda Dimmock-Smith, Capital Programme Manager Tel: 07868 714303	Director of Finance
<p><b>Business Management &amp; Monitoring Report - April/May 2023</b> (Ref: 2023/031)</p> <p>To note and seek agreement of the report.</p>	Cabinet (18 July 2023)	No	None	N/A		Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p><b>Delegated Powers Report for April to June 2023</b> (Ref: 2023/032)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated</p>	Cabinet (18 July 2023)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096	Director of Law & Governance



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>under the terms of Part 7.1 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>								
<p><b>Treasury Management Annual Performance Report 2022/23</b> (Ref: 2023/033)</p> <p>Cabinet is asked to note the report and recommend Council to note the Council's treasury management activity in 2021/22.</p>	<p>Cabinet (18 July 2023)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Tim Chapple, Treasury Manager Tel: 07917 262935</p>	<p>Director of Finance</p>

The Forward Plan

Cabinet Member Meetings

Cabinet Member for Highway Management

23 March 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Abingdon - proposed 20mph speed limit</b> (Ref: 2022/145)</p> <p>To seek approval of a proposed 20mph speed limit.</p>	<p>Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Standard traffic scheme consultation.</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 17/11/2022 to 26/01/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 23/02/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/02/2023 to 23/03/2023. Reason: to enable further consultation.</p>	<p>Cabinet Member for Highway Management</p>	<p>Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859</p>	<p>Corporate Director Environment &amp; Place</p>

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The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Banbury Local Cycling and Walking Infrastructure Plan (LCWIP)</b> (Ref: 2021/232)</p> <p>To seek approval of the LCWIP policy for the Banbury (and neighbouring areas).</p> <p style="text-align: center;">Page 109</p>	<p>Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 21/06/2022 to 20/09/2022. Reason: Further time needed for stakeholder engagement to inform the plan.</p> <p>Decision due date for Cabinet changed from 20/09/2022 to 24/01/2023. Reason: Further time needed for engagement to inform the plan.</p> <p>Decision due date for Cabinet changed from 21/01/2023 to 21/02/2023. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 21/02/2023 to 21/03/2023. Reason: Further work required.</p> <p>Decision maker Cabinet changed to Delegated Decisions by Cabinet Member for Highway</p>	<p>Cabinet Member for Highway Management</p>	<p>Eric Stevens, Principal Infrastructure Planner Tel: 07436 700673</p>	<p>Corporate Director Environment &amp; Place</p>

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Management. Reason: forms part of the Local Transport and Connectivity Plan which will be decided by Cabinet.			
<b>Witney Local Cycling and Walking Infrastructure Plan (LCWIP)</b> <i>(Ref: 2022/134)</i>  To seek approval of Witney LCWIP.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	Yes - Affects more than 1 division	None	Public and stakeholder consultation of draft plan will commence in Autumn 2022 and be reported to Cabinet in January 2023.	Decision due date for Cabinet changed from 24/01/2023 to 21/03/2023. Reason: Further work required.  Decision maker Cabinet changed to Delegated Decisions by Cabinet Member for Highway Management. Reason: forms part of the Local Transport and Connectivity Plan which will be decided by Cabinet.	Cabinet Member for Highway Management	Odele Parsons, Senior Transport Planner Tel: 07974 002860	Corporate Director Environment & Place
<b>Benson: Proposed 20 mph Speed Limits</b> <i>(Ref: 2022/209)</i>  Decision required on proposed 20mph speed limit.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 23/03/2023. Reason: Further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<b>Buckland - Buckland Road at Buckland Marsh - proposed</b>	Delegated Decisions by Cabinet	No	None	Standard traffic		Cabinet Member for Highway	Lee Turner, Principal Officer - Traffic Schemes	Corporate Director Environment &

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>40mph speed limit</b> <i>(Ref: 2023/017)</i></p> <p>A decision is sought on a proposed 40mph speed limit at Buckland Marsh.</p>	Member for Highway Management <i>(23 March 2023)</i>			scheme consultation.		Management	Tel: 07917 072678	Place
<p><b>Burford - Tanners Lane proposed 7.5 tonne weight limit, Witney Street proposed 40mph speed limit &amp; Barns Lane proposed extension of 20mph limit</b> <i>(Ref: 2023/015)</i></p> <p>A decision is required on a proposed 7.5 tonne weight limit, Witney Street proposed 40mph speed limit and proposed extension of 20mph limit on Barns Lane.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 23/03/2023. Reason: Further work required.	Cabinet Member for Highway Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
<p><b>Chalgrove - High Street - proposed zebra crossing, traffic calming measures and bus stop clearways</b> <i>(Ref: 2022/241)</i></p>	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/02/2023 to	Cabinet Member for Highway Management	Jet Mulraney, Senior Engineer (Road Agreements Team S&V Engineering 2) Tel: 07767	Corporate Director Environment & Place

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To agree proposed traffic safety measures as part of approved residential development.	2023)				23/03/2023. Reason: Further work required.		648708	
<b>Charlbury - B4022 The Slade proposed zebra crossing and B4026 Spelsbury Road proposed extension of 30mph speed limit</b> <i>(Ref: 2023/016)</i>  A decision is required on a proposed zebra crossing at the B4022 The Slade and an extension of the 30mph speed limit on the B4026 Spelsbury Road.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
<b>Charlbury: Proposed 20 mph and 30 mph Speed Limits</b> <i>(Ref: 2023/011)</i>  A decision is required on proposals for additional 20 mph and 30 mph speed limits in Charlbury.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>East Hanney: Proposed 20 mph Speed Limits</b> <i>(Ref: 2022/205)</i></p> <p>Decision required on proposed 20mph speed limit.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 23/03/2023. Reason: Further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>North Aston: Proposed 20 mph Speed Limits</b> <i>(Ref: 2023/010)</i></p> <p>To consider responses to speed limit consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>Oxford - various locations - proposed minor amendments to parking places and permit eligibility to accommodate approved development</b> <i>(Ref: 2023/014)</i></p> <p>A decision required on proposed minor amendments to parking places and permit eligibility.</p>	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
<p><b>Stanton St John: Proposed 20 mph Speed Limits</b></p>	Delegated Decisions by Cabinet	No	None	Standard traffic scheme	Decision due date for Delegated Decisions by Cabinet Member for	Cabinet Member for Highway	Geoff Barrell, Senior Infrastructure	Corporate Director Environment &

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<i>(Ref: 2022/197)</i> Decision required on proposed 20mph speed limit.	Member for Highway Management <i>(23 March 2023)</i>			consultation.	Highway Management changed from 26/01/2023 to 23/03/2023. Reason: Further work required.	Management	Planner Tel: 07740 779859	Place
<b>Sutton Courtenay - B4016 Drayton Road - proposed traffic calming measures and extension of 30mph speed limit</b> <i>(Ref: 2023/013)</i> A decision required on proposed traffic calming measures and extension of 30mph speed limit.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
<b>Sydenham: Proposed 20 mph Speed Limits</b> <i>(Ref: 2023/012)</i> To consider responses to speed limit consultation.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<b>Uffington: Proposed 20 mph Speed Limits</b> <i>(Ref: 2023/026)</i> To consider responses to speed limit consultation.	Delegated Decisions by Cabinet Member for Highway Management <i>(23 March 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place



## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
	2023)							
<p><b>Wantage - Market Place west - proposed permanent amendment to vehicle access and parking places</b> (Ref: 2023/018)</p> <p>A decision required on proposed minor amendments to parking places and permit eligibility.</p>	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
<p><b>Wantage: Proposed 20 mph Speed Limits</b> (Ref: 2023/025)</p> <p>To consider responses to speed limit consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>Watlington: Proposed 20 mph Speed Limit</b> (Ref: 2023/023)</p> <p>To consider responses to speed limit consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>West Challow: Proposed 20 mph Speed Limits</b> (Ref: 2023/019)</p>	Delegated Decisions by Cabinet Member for Highway	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To consider responses to speed limit consultation.	Management (23 March 2023)							
<b>West Hagbourne: Proposed 20 mph Speed Limits</b> (Ref: 2023/024)  To consider responses to speed limit consultation.	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<b>West Hanney: Proposed 20 mph Speed Limits</b> (Ref: 2023/022)  To consider responses to speed limit consultation.	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<b>Witney: The Leys proposed traffic calming measures</b> (Ref: 2022/144)  To seek approval of proposed traffic calming measures.	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Cabinet Member for Highway Management changed from 17/11/2022 to 26/01/2023. Reason: As this scheme is essentially a Witney Town Council initiative, albeit partly funded by OCC. With 59% objection to the scheme there needs to be a	Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Page 117					<p>discussion with WTC and also within WTC to discuss if any changes are required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 23/02/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/02/2023 to 23/03/2023. Reason: Further work required.</p>			
<p><b>Woodcote: Proposed 20 mph Speed Limits</b> (Ref: 2023/021)</p> <p>To consider responses to speed limit consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (23 March 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Customers, Organisational Development & Resources
<b>Wootton (Woodstock): Proposed 20 mph</b>	Delegated Decisions by	No	None	Standard traffic		Cabinet Member for	Geoff Barrell, Senior	Corporate Director

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Speed Limits</b> <i>(Ref: 2023/020)</i>  To consider responses to speed limit consultation.	Cabinet Member for Highway Management <i>(23 March 2023)</i>			scheme consultation.		Highway Management	Infrastructure Planner Tel: 07740 779859	Environment & Place

**27 April 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<del>Cherwell and West Oxfordshire Districts - various sites: Disabled Persons Parking Places - proposed new provision and removal</del> <i>(Ref: 2023/043)</i>  A decision is required on sites proposed for new DPPP and also sites where a DPPP is judged to be no longer required.	Delegated Decisions by Cabinet Member for Highway Management <i>(27 April 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
<b>Cumnor: proposed 20mph speed limit</b> <i>(Ref: 2022/233)</i>  Decision required on proposed 20mph	Delegated Decisions by Cabinet Member for Highway Management <i>(27 April</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
speed limit.	2023)				23/02/2023 to 27/04/2023. Reason: further work required.			
<b>Didcot - Vicinity of rail station - proposed parking measures</b> <i>(Ref: 2022/163)</i>  To seek approval of proposed parking measures.	Delegated Decisions by Cabinet Member for Highway Management <i>(27 April 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 08/12/2022 to 23/02/2023. Reason: Further work required.  Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/03/2023 to 27/04/2023. Reason: Further work required.	Cabinet Member for Highway Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place
<b>East Hanney - School Road - proposed waiting restrictions</b> <i>(Ref: 2023/042)</i>  To decide on proposed waiting restrictions.	Delegated Decisions by Cabinet Member for Highway Management <i>(27 April 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<b>Faringdon - proposed 20mph speed limit</b> <i>(Ref: 2022/232)</i>	Delegated Decisions by Cabinet Member for	No	None	Standard traffic scheme	Decision due date for Delegated Decisions by Cabinet Member for Highway	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel:	Corporate Director Environment & Place

### The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A decision is required on a proposed 20mph speed limit.	Highway Management <i>(27 April 2023)</i>			consultation.	Management changed from 23/02/2023 to 27/04/2023. Reason: further work required.		07740 779859	
<b>Forest Hill - Old Road / Shotover Kilns - proposed 20mph speed limit</b> <i>(Ref: 2023/039)</i>  A decision is required on a proposed 20mph speed limit on Old Road / Shotover Kilns within Forest Hill parish.	Delegated Decisions by Cabinet Member for Highway Management <i>(27 April 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<b>Milcombe - New Road - proposed 7.5 tonne environmental weight limit</b> <i>(Ref: 2023/038)</i>  A decision is required on a proposed 7.5 tonne environmental weight limit on New Road at Milcombe.	Delegated Decisions by Cabinet Member for Highway Management <i>(27 April 2023)</i>	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place
<b>Oxford - North Street Osney - proposed amendment to parking places</b> <i>(Ref: 2023/037)</i>	Delegated Decisions by Cabinet Member for Highway	Yes	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
A decision is required on proposed amendments to parking places at North Street Osney to accommodate approved development.	Management (27 April 2023)						Tel: 07392 318871	
<b>Oxford - St Michaels Street and Beaumont Street - proposed amendments to disabled and doctors parking places and vehicle access in St Michaels Street</b> (Res 2023/036) A decision is required on a proposed amendments to disabled and doctor parking places and vehicle access in St Michael Street to accommodate further proposed public realm improvements in St Michaels Street.	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
<b>Oxford - The Plain roundabout area -</b>	Delegated Decisions by	No	None	Standard traffic		Cabinet Member for	Anthony Kirkwood,	Corporate Director

## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>proposed no loading at any time restrictions (excepting existing designated loading bays)</b> (Ref: 2023/035)</p> <p>A decision is required on a proposed no loading at any time restriction (excepting existing designated loading bays) at The Plain roundabout including the approaches to the roundabout on St Clements, Cowley Road, Iffley Road and Cowley Place).</p>	<p>Cabinet Member for Highway Management (27 April 2023)</p>			<p>scheme consultation.</p>		<p>Highway Management</p>	<p>Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	<p>Environment &amp; Place</p>
<p><b>Oxford - various sites: Disabled Persons Parking Places - proposed new provision and removal</b> (Ref: 2023/040)</p> <p>A decision is required on sites proposed for new DPPP and also sites where a DPPP is judged to be no longer required.</p>	<p>Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation.</p>		<p>Cabinet Member for Highway Management</p>	<p>Anthony Kirkwood, Principal Engineer - Traffic &amp; Road Safety Tel: 07392 318871</p>	<p>Corporate Director Environment &amp; Place</p>



## The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Shrivenham - proposed 20mph speed limit</b> (Ref: 2022/245)</p> <p>A decision is required on a proposed 20mph speed limit.</p>	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/02/2023 to 27/04/2023. Reason: further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>Sonning Common - village centre - proposed waiting restrictions</b> (Ref: 2023/041)</p> <p>To decide on proposed waiting restrictions.</p>	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p><b>Stevenage - proposed 20mph speed limit</b> (Ref: 2022/225)</p> <p>Forms part of Oxfordshire 20mph speed limit project.</p>	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/02/2023 to 27/04/2023. Reason: to allow for further discussions.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>Wendlebury - A41 and Little Chesterton Road - proposed 50mph and 40mph speed limits</b> (Ref: 2023/034)</p> <p>A decision is required</p>	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	No	None	Standard traffic scheme consultation.		Cabinet Member for Highway Management	Adam Barrett, Senior Engineer (Road Agreement Team - Cherwell & West) Tel: 07919 175889	Corporate Director Environment & Place

### The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
on proposed 50mph and 40mph speed limits at Wendlebury to accommodate approved development.	2023)							

### 20 July 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Lanton - Bicester Road - proposed cycle safety measures at rail bridge</b> (Ref: 2022/191)</p> <p>A decision is sought on proposed cycle infrastructure.</p>	Delegated Decisions by Cabinet Member for Highway Management (20 July 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 20/07/2023. Reason: further work required.	Cabinet Member for Highway Management	David Rawson, Rail Infrastructure Project Management Tel: 07769 261094	Corporate Director Environment & Place

### Cabinet Member for Public Health & Equality

### 25 April 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Children &amp; Young People Substance</b>	Delegated Decisions by	Yes	None	N/A		Cabinet Member for	Sam Casey-Rerhaye, Health	Corporate Director of Public

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Misuse Service Budget Envelope Increase</b>  <i>(Ref: 2023/044)</i></p> <p>To approve the proposed increase in the budget envelope for the full contract.</p>	<p>Cabinet Member for Public Health &amp; Equality  <i>(25 April 2023)</i></p>					<p>Public Health &amp; Equality</p>	<p>Improvement Practitioner Tel:                      07554 103567</p>	<p>Health &amp; Wellbeing</p>

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**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**April - July 2023  
Supplement**

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Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: 15 March 2023



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Jenny Hannaby</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality <i>Councillor Mark Lygo</i>	Public Health; Covid Renewal; Voluntary Sector; Equalities



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**Cabinet Member for Climate Change Delivery & Environment**

**18 April 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Community Action Group Grant Funding</b> (Ref: 2023/077)</p> <p>To agree to fund the Community Action Group network for 3 years through a grant funding agreement.</p>	Delegated Decisions by Cabinet Member for Climate Change Delivery & Environment (18 April 2023)	Yes - Affects more than one division and revenue expenditure > £500,000	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Rachel Burns, Waste Strategy Manager, <a href="mailto:rachel.burns@oxfordshire.gov.uk">rachel.burns@oxfordshire.gov.uk</a>	Corporate Director Environment & Place

**Cabinet Meeting**

**18 April 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>A40 Access to Witney - Compulsory Purchase Order and Side Road</b>	Cabinet (18 April 2023)	Yes - Affects more than 1 division	Yes - Category 2 - Annex	N/A	Decision due date for Cabinet changed from	Cabinet Member for Travel &	Amro Hajhamdou, Project	Corporate Director Environment

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<p><b>Orders</b> (Ref: 2022/012)</p> <p>To seek approval of the Statement of Reasons and Orders Plans and approval to make the Compulsory Purchase and Side Road Orders.</p> <p>Page 132</p>					<p>26/04/2022 to 24/05/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 24/05/2022 to 21/06/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 21/06/2022 to 19/07/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 19/07/2022 to 20/09/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 20/09/2022 to 18/10/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 18/10/2022 to</p>	<p>Development Strategy</p>	<p>Manager</p>	<p>&amp; Place</p>
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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 133</p>					<p>15/11/2022. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 15/11/2022 to 20/12/2022. Reason: Further delays by 3rd party suppliers have impacted the delivery of required output. It is anticipated a final reviews of documents will be required with the 3rd party suppliers with additional work potentially required.</p> <p>Decision due date for Cabinet changed from 20/12/2022 to 21/02/2023. Reason: Further work required by Oxfordshire County Council and Third Party supplier(s).</p> <p>Decision due date for Cabinet changed from 21/02/2023 to 21/03/2023.</p>			
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					Reason: Further work required by third party suppliers in light of changes to CPO documentation.  Decision due date for Cabinet changed from 21/03/2023 to 18/04/2023. Reason: Further work required.			
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Cabinet Member for Highway Management

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27 April 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Abingdon - proposed 20mph speed limit and associated speed limit buffers</b> (Ref: 2022/145)</p> <p>To seek approval of a proposed 20mph speed limit.</p>	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	Yes - Affects more than 1 division	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 17/11/2022 to 26/01/2023. Reason: Further work required.  Decision due date for Delegated Decisions by Cabinet Member	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 135</p>					<p>for Highway Management changed from 26/01/2023 to 23/02/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/02/2023 to 23/03/2023. Reason: to enable further consultation.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/03/2023 to 27/04/2023. Reason: Further work required.</p>				
	<p><b>Banbury Local Cycling and Walking Infrastructure Plan (LCWIP)</b> <i>(Ref: 2021/232)</i></p> <p>To seek approval of the LCWIP policy for</p>	<p>Delegated Decisions by Cabinet Member for Highway Management <i>(27 April 2023)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 21/06/2022 to 20/09/2022. Reason: Further time needed for stakeholder engagement to</p>	<p>Cabinet Member for Highway Management</p>	<p>Eric Stevens, Principal Infrastructure Planner Tel: 07436 700673</p>	<p>Corporate Director Environment &amp; Place</p>

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<p>the Banbury (and neighbouring areas).</p>					<p>inform the plan.</p> <p>Decision due date for Cabinet changed from 20/09/2022 to 24/01/2023. Reason: Further time needed for engagement to inform the plan.</p> <p>Decision due date for Cabinet changed from 21/01/2023 to 21/02/2023. Reason: Further work required.</p> <p>Decision due date for Cabinet changed from 21/02/2023 to 21/03/2023. Reason: Further work required.</p> <p>Decision maker Cabinet changed to Delegated Decisions by Cabinet Member for Highway Management. Reason: forms part of the Local Transport and Connectivity Plan which will be decided by</p>			
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					Cabinet.  Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/03/2023 to 27/04/2023. Reason: Further work required.			
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25 May 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Page 13</p> <p><b>Stanton St John: Proposed 20 mph Speed Limits and associated speed limit buffers</b> (Ref: 2022/197)</p> <p>Decision required on proposed 20mph speed limit.</p>	Delegated Decisions by Cabinet Member for Highway Management (25 May 2023)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 26/01/2023 to 23/03/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from</p>	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

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					23/03/2023 to 25/05/2023. Reason: Further work required.			
<p><b>Wantage: Proposed 20 mph Speed Limits and associated speed limit buffers</b> (Ref: 2023/025)</p> <p>To consider responses to speed limit consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (25 May 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/03/2023 to 25/05/2023. Reason: Further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

### Forward Plan April - July 2023

### Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Climate Change Delivery & Environment on 18 April 2023 is not in the Forward Plan.

#### ***Cabinet Member for Climate Change Delivery & Environment, 18 April 2023***

#### **Community Action Group Grant Funding**

To agree to fund the Community Action Group network for 3 years through a grant funding agreement.

Decision Maker and Target Date: **Cabinet Member for Climate Change Delivery & Environment, 18 April 2023**

Key Decision: Yes

Exempt Information: No



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Consultations: N/A

Report By: Corporate Director Environment & Place

Contact: Rachel Burns, Waste Strategy Manager, [rachel.burns@oxfordshire.gov.uk](mailto:rachel.burns@oxfordshire.gov.uk)

Ref: 2023/077

*Anita Bradley*

Director of Law & Governance and Monitoring Officer  
Oxfordshire County Council

15 March 2023

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